

## **February 1st, 2022 CEMETERY BOARD MEETING MINUTES**

5:15 pm Council Chamber. Members Present: J. Pohlman, R. Nash, D. Pavlik

Others Present: A. Christianson, D. Parker, S. Nelson, T. Devine, A. Kenyon

**Call to Order:** Board Chair Nash called the meeting to order at 5:15pm and presided.

**Roll Call:** Deputy Clerk Devine took roll call. A quorum was present.

**Review and action to approve December 20<sup>th</sup>, 2021 meeting minutes:**

Motion to approve December 20<sup>th</sup>, 2021 minutes by D. Pavlik, seconded by J. Pohlman. Carried by voice vote.

**Review and action to approve the 2021 Cemetery financial report:**

Discussion covered an increase in wage expense, and the related fringe. It was an active year at the cemetery, with revenues nearly double the projected amount. Mr. Devine advised that it was a combination of an increased number of burials, as well as more people buying gravesites for future use. Net expenditures from tax roll came in at roughly half of the budgeted amount.

Motion to approve the 2021 Cemetery financial report by J. Pohlman, seconded by D. Pavlik. Carried by voice vote.

**Action to go into closed session under authority granted in sec. 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session:**

Motion to go into Closed session by R. Nash, seconded by D. Pavlik.

Roll Call vote: J. Pohlman-yes, R. Nash-yes, D. Pavlik-yes.

**Return to open session, Recommendation of cemetery lot/plot sale to council.**

Motion to return to open session by J. Pohlman, seconded by R. Nash. Carried by unanimous voice vote.

Motion to present the content of the closed session discussion to the Common Council by J. Pohlman, seconded by D. Pavlik. Carried by voice vote.

Motion to adjourn by R. Nash, seconded by D. Pavlik. Carries by voice vote.

Meeting Adjourned at 5:45pm