

NOTICE OF COMMON COUNCIL MEETING TO BE HELD
6:30 P.M., MONDAY, NOVEMBER 13, 2017
LADYSMITH COUNCIL CHAMBER
107 WEST SECOND STREET SOUTH
LADYSMITH, WISCONSIN



Invitations to: Council members, Mayor, City Atty., Adm., DPW, Asst. DPW, Police Chief, media.

AGENDA

- 1) Call to order at 6:30 p.m.
- 2) Roll call and Pledge of Allegiance.
- 3) Approve October 23, 2017 Council minutes. pp.3-8
- 4) Approval of the evening's agenda.
- 5) Introductions, hearings, appearances and public comments.
 - a. Public hearing on proposed 2018 General Operations Budget and 2017 real estate tax levy, and on increasing commercial trash fees.p.9
 - b. Action to approve File #2, Folder #16, Obtain Recreational Property Around the Lake, Corbett Lake Management Plan. p.10
- 6) Resolutions, Ordinances and other action.
 - a. Action on Resolution #2017-18 Adopting the 2018 Budget and Setting the 2017 tax levy. p.11
 - b. Action on Ordinance #2017-05 Amending Code of Ordinances to Add Portions of E. 6th St. S. and Miner Ave. to List of Approved One Way Streets.p.12
 - c. Action on Ordinance #2017-06 Amending Fees for Disposal and Collection of Garbage and Refuse. p.13
 - d. Action on Ordinance #2017-07 Amending Open Burning Approval Rules. p.14
 - e. Action to approve new campfire and open burning application/permit form to attend Ordinance #2017-07. pp.15-16
- 7) District One/Youth and Recreation/Library Board/Plan. Comm.
 - a. Report on Library Board business/meeting.
 - b. Report on Youth and Recreation business/meeting.
 - c. Report on Planning Commission meeting.
- 8) District Two/Personnel Comm./Rail Display.
 - a. Report on Nov. 7, Personnel Committee meeting/business.
 - b. Report on rail display activities.
 - c. Report an Animal Control Board/Highway Safety.
- 9) District Three/Property/ Emergency Government/Joint Management.
 - a. Report on Property meeting/business/farmer's market.
 - b. Report on Joint Management Committee meeting/business.
 - c. Report on Emergency Gov't./Emergency Plan. meeting/business.
- 10) District Four/Finance/All Committees/Tourism Committee.
 - a. Report on Nov. 6, All Committees meeting/business. pp. 17-19
 - b. Report on Finance meeting/business.
 - c. Action to approve monthly invoices.
- 11) District Five/Legal Affairs/Zoning Appeals/RLF Board.
 - a. Report on Nov. 6, Legal Affairs meeting/business. pp.20-22

- b. Report on RLF Board meeting/business.
 - c. Report on Zoning Board meeting/business.
 - d. Possible discussion of allowing skateboard use on sidewalks in CBD or, alternately, continuing this prohibition and also prohibiting scooter use in CBD.
- 12) District Six/Public Works Committee/Cemetery/Ethics/Transit.
- a. Report on Public Works Committee meetings/business.
 - b. Report on Cemetery meeting/business
 - c. Report on Ethics meeting/business.
- 13) District Seven/Comm. Dev. Comm./Police and Fire.
- a. Report on Park Board meeting/business.
 - b. Report on Police and Fire meeting/business.
 - c. Report on Community Dev. Comm. meeting/business.
- 13) Police and Fire Department Report.
- 14) Public Works and Building Inspection Report.
- a. Report on Public Works project progress, and building inspection report.
 - b. Action on MSA invoices for Project management;
 - \$20,726.00 for E. 8th, Center Ave., Pederson Ave.
 - \$5,604.39 for w. 2nd St. N.
 - c. Action to accept bid for bucket truck in required time frame.
- 15) Administrative Report.
- a. Action on recommendation to approve payments of invoices for work on Center Ave./Pederson Ave. /E.8th St. and for W. 2nd St. N. reconstruction.
 - b. Action to write off uncollectible special assessment in the amount of \$1,901.38.
- 16) Attorney's Report.
- 17) Mayor's Comments.
- 18) Licenses and Permits.
- Action on operator's license applications, for changes of agent, on application for fermented malt beverage or liquor licenses, including picnic licenses, and including requests for new alcohol beverage licenses.
- 19) Action to go into Closed Session under authority granted in SS. 19.85 (1) (f) to consider financial, medical, social or personal histories of specific persons which, if discussed in public, would likely have a substantial adverse upon the reputation of any person referred to in such histories or data; to wit; to consider and take action on two requests to grant extensions of medical leave.

Prepared on 11/08/2017 by A. Christianson

The City of Ladysmith is an Equal Opportunity Employer.

**PUBLIC NOTICE FOR THE YEAR 2018
OPERATIONS BUDGET
FOR THE CITY OF LADYSMITH**

Residents of the City of Ladysmith, please take notice that a public hearing will be held on November 13, 2017 at 6:45 PM for interested citizens of the City of Ladysmith. Citizens attending the hearing will have an opportunity to provide written or oral comments and to ask questions. Public inspection of the detailed budget document may be made at the office of the City Comptroller or City Clerk at 120 Miner Avenue West, Ladysmith, Wisconsin during regular business hours. The following budget summary is proposed for year 2018 per Wis. Stats., 65.90.

CITY OF LADYSMITH YEAR 2018 PROPOSED OPERATING BUDGET

SUMMARY

REVENUES	2017 Adopted/Amended	2018 PROPOSED	% CHANGE
Property Taxes	1,161,829	1,229,741	5.85%
Other Taxes	102,469	89,800	
Intergovernmental Revenues	1,764,641	1,741,588	
Licenses & Permits	15,725	13,625	
Fines and Forfeitures	38,000	38,000	
Public Charges for Services	470,749	520,243	
Other Charges for Services	48,000	45,000	
Intergovernmental Charges	16,500	14,800	
Other Revenues	61,872	71,580	
Transfers from Other Funds	1,268,122	1,272,550	
Total Revenues	<u>4,947,907</u>	<u>5,036,927</u>	1.80%
EXPENDITURES			
General Government	439,912	399,197	
Public Safety	1,362,259	1,142,583	
Public Works	1,261,255	1,390,307	
Health & Social Services	115,483	136,822	
Leisure & Conservation	673,609	735,061	
Economic Development	50,086	83,838	
Public Services	307,071	326,072	
Debt Services	738,232	823,077	
Total Expenditures	<u>4,947,907</u>	<u>5,036,957</u>	1.80%

As of December 31, 2017, the City's long term general obligation debt balance will be \$3,444,874.

As of December 31, 2017, the City's borrowing capacity will be \$7,911,055, leaving an additional borrowing capacity of \$4,466,181.

The 2017 proposed tax levy for 2018 operations is \$1,229,741 which represents a 5.85% increase from the 2016 levy for 2017 operations.

Governmental Funds:	Estimated Fund Balance 1/1/2018	Total Revenues	Total Expenditures	Estimated Fund Balance 12/31/2018	Property Tax 2018
General Fund	2,202,374	5,036,957	5,036,957	2,202,374	1,229,741
CDBG Def Loan Prog Fund	76,358	26,804	26,804	76,358	
Mining/MILIF Econ Dev Fund	399,197	112,005	112,005	399,197	
Special Revenue Funds	185,203	61,443	61,443	185,203	
Capital Projects Funds	116,915	476,786	476,786	116,915	
	<u>2,980,047</u>	<u>5,713,995</u>	<u>5,713,995</u>	<u>2,980,047</u>	<u>1,229,741</u>

Included in the 2018 Proposed Budget is change in Ordinance Section 8-3-13 (b) (2) Commercial Refuse Fee Increase from .08/lb to .10/lb.

FOLDER #16 OBTAIN RECREATIONAL PROPERTY AROUND THE LAKE

CORBETT LAKE LONG-RANGE MANAGEMENT PLAN

WDNR NO. SPL-275-12

SEH NO. 118751

- SECTION 2.2 2010 City of Ladysmith comprehensive outdoor recreational plan (page 12)
- Item 2) Obtain recreational property around the lake (page 12)
- Item • Obtain recreational use easements (page 12)
- Item • Obtain property west of highway 27 (page 13)

SECTION 4.2 Increase and enhance recreational opportunities while minimizing negative ecological impacts to the lake (page 19)

Activity: Acquire property on the south end of the lake (page 19)

- June 24, 2017 CLARA Meeting: At a meeting with Al Christianson (City Administrator) CLARA (Ray Carlson) requested if the long term Corbett Lake Long Range Management Folder #16 (Obtain Recreational Property around the lake) be closed? The private property became available and was purchased.
- Item • Obtaining a recreational use easement on the remaining property belonging to a church does not seem likely.
- Item • Obtaining property west of highway 27 has never been reviewed, The City Administrator requested the folder could be closed. Copy of folder #16 requirement attached.

Folder closed 2/??/2017

Note: If future negotiations with St. Paul Lutheran Church happens that paperwork will be included in this folder.

RESOLUTION #2017-__

ADOPTING THE 2018 BUDGET AND SETTING THE 2017 TAX LEVY

WHEREAS, the City of Ladysmith has formulated a proposed budget of revenues and appropriations for 2018 and has published a notice of a public hearing thereon and held this hearing November 13, 2017, in accordance with the requirements of section 65.90, Wis. Stats.

WHEREAS, the Common Council of the City of Ladysmith believes the proposed budget plan for 2018 is a prudent and appropriate one in view of the needs of the City including the need to keep expenditures at a reasonable level.

NOW, THEREFORE BE IT RESOLVED that the Common Council of the City of Ladysmith does hereby adopt the attached budget plan for 2018, and does hereby set the tax levy for the City of Ladysmith for 2017 at \$_____.

Adopted by a vote of ____ for and ____ against on the 13th day of November, 2017.

Signed: _____ Attest: _____
Marty Reynolds, Mayor Shari Kavanagh, Clerk

ORDINANCE #2017-05

AMENDING CODE OF ORDINANCES TO ADD PORTIONS OF E. 6TH ST. S.
AND MINER AVE. TO LIST OF APPROVED ONE-WAY STREETS

The Common Council of the City of Ladysmith do ordain as follows:

1. That Sec. 10113 (g) and (h) shall be added Sec. 10113 of the Municipal Code of Ordinances, ONEWAY STREETS, shall be added to read as follows:
(g) Northerly on E. 6th St. S. from its intersection with Worden Ave. to its intersection with Miner Ave.
(h) Easterly on Miner Ave. from its intersection with E. 6th St. S. to its intersection with E. 8th St. S.
2. That this ordinance amendment shall take effect upon passage and publication.

_____ by _____ vote at a regular meeting of the Common Council, held the ____ day of November, 2017.

Signed: _____

Attest: _____

Marty Reynolds, Mayor

Alan Christianson, Adm.-Dep. Clerk.



ORDINANCE 2017-06

AMENDING FEES FOR DISPOSAL AND COLLECTION OF GARBAGE AND REFUSE

The Common Council of the City of Ladysmith does ordain as follows:

1. That Sec. 8-3-13 (b) (2) of the Ladysmith Municipal Code of Ordinances is hereby repealed and recreated to read as follows:

SEC. 8-3-13 FEES FOR DISPOSAL AND COLLECTION OF GARBAGE AND REFUSE

(b) Commercial

(2) All fees for collection of commercial and other non-residential waste shall be billed quarterly to commercial and other non-residential users of the service. Charges for garbage and refuse collection for commercial and other non-residential users shall be by weight per pound of refuse for those commercial and other non-residential users including those using approved containers including dumpsters unless otherwise exempted on a case by case basis, in which case refuse stickers in 8-3-13(a)(1) would apply. The City of Ladysmith has established weight per pound fees and the fee schedule is permanently on file in the Clerk's Office and will be made available for inspection upon request.

2. That this ordinance amendment shall take effect upon passage and publication.

_____ by _____ vote at a regular meeting of the Common Council held the 13th day of November, 2017.

Signed: _____

Marty Reynolds, Mayor

Attest: _____

Alan Christianson, Admin, Deputy Clerk

Published: _____

ORDINANCE #2017-07

AMENDING OPEN BURNING APPROVAL RULES

The Common Council of the City of Ladysmith do ordain as follows:

1. That Sec. 5-2-9 (a) of the Ladysmith Municipal Code of Ordinances, Open Burning Prohibited, is hereby repealed in its entirety and recreated to read as follows.
 - (a) Open Burning Prohibited. No person, firm or corporation shall build any outdoor fire, including camp fires, within corporate limits of the City of Ladysmith unless they have first obtained a written permit from a duly appointed person designated by the Common Council.
2. That Sec. 5-2-9 (b) (4) of the Ladysmith Municipal Code of Ordinances is hereby repealed in its entirety and recreated to read as follows:
 - (4) Applicant must be at least 18 years of age and mental capacity of applicant shall also be considered.
3. That Sec. 5-2-9 (c) (9) of the Ladysmith Municipal Code of Ordinances is hereby repealed in its entirety and recreated to read as follows:
 - (9) Burning may not be used for disposal of leaves or needles, or for covert incineration of other offensive substances or materials , or for materials that are recyclable.
4. That this ordinance amendment shall take effect upon passage and publication.

_____ by _____ vote at a regular meeting of the Common Council held the _____ day of November, 2017.

Signed: _____
Marty Reynolds, Mayor

Attest: _____
Alan Christianson, Adm.-Dep. Clerk

Drafted on August 30, 2017
Revised on Nov. 7, 2017
By Alan Christianson
City Administrator

APPLICATION FOR ANNUAL CAMPFIRE OR BURNING PERMIT

Application received by: _____

Date of application: _____ **\$10.00 Permit Fee**

ANNUAL CAMPFIRE PERMIT A campfire permit is valid for the calendar year it is issued.

BURNING PERMIT A burning permit is valid only for the year and dates specified.

Date: _____ Date: _____ Date: _____

Hours: _____ Hours: _____ Hours: _____

A NEW APPLICATION WILL BE REQUIRED EVERY YEAR

Name of applicant(s): _____

Address of property: _____

Applicant phone number(s): _____

Applicant e-mail address: (Optional) _____

Does the applicant own or rent the above referenced property?

If you are a renter; owners name and contact information: _____ Owners consent is attached

Does the property owner maintain liability insurance for the property? YES NO

I hereby apply for a permit to burn dry uncontaminated wood **contained to a fire pit** on my premises located in the City of Ladysmith and referenced above. I agree to adhere to Section 5-2-9 Ladysmith Municipal Code of Ordinances.

I hereby apply for a permit to burn dry uncontaminated brush on my premises located in the City of Ladysmith and referenced above. I agree to adhere to Section 5-2-9 Ladysmith Municipal Code of Ordinances.

I agree to be held liable for any and all damages and to hold the City of Ladysmith harmless for all damages by reason of such permit having been issued to me.

I agree to prevent any fire from spreading beyond my premises. I agree to burn no earlier than (7:00 a.m.) and to completely extinguish any fire permitted by (12:00 midnight).

I further understand that this permit, if issued may be revoked in the event of non-compliance.

By signing below I certify that I have read and understand this statement.

Signature of applicant: _____

Date signed: _____

Date: _____

Permit: [] Approved [] Denied

Reason for permit being denied:

[] No liability insurance

[] Property Owner Objects

[] Other: _____

Additional conditions over and above those mentioned in this application:

Signature of staff issuing permit:

Date signed:

[] Permit Fee Paid

