

**NOTICE OF COMMON COUNCIL MEETING TO BE HELD
6:30 P.M., MONDAY, NOVEMBER 27, 2017
LADYSMITH COUNCIL CHAMBER
107 WEST SECOND STREET SOUTH
LADYSMITH, WISCONSIN**



Invitations to: Council members, Mayor, City Atty., Adm., DPW, Asst. DPW, Police Chief, media.

AGENDA

- 1) Call to order at 6:30 p.m.
- 2) Roll call and Pledge of Allegiance.
- 3) Approve November 13, 2017 Council minutes. pp.3-7
- 4) Approval of the evening's agenda.
- 5) Introductions, hearings, appearances and public comments.
 - a. Appearance by Sean Lentz of City's Municipal Financial Advisory firm, Ehlers and Associates, in regard to need to re-issue USDA debt to provide collateral parity, and in regard to need to increase water user rates to provide debt coverage for projects currently underway.
 - b. December 4: Hearing on possible revision of Park Board duties and possible changes to rules governing bikes, skate boards and scooters.
- 6) Resolutions and Ordinances.
 - a. Action on Ordinance #2017-06 Amending Code of Ordinances to Add Portions of E. 6th St. S. and Miner Ave. to List of Approved One-Way Streets. p.8
 - b. Action on Ordinance #2017-07 Amending Open Burning Approval Rules. p.9
 - c. Action to approve new campfire and open burning application/permit form to attend Ordinance #2017-07. pp.10-11
- 7) District One/Youth and Recreation/Library Board/Plan. Comm.
 - a. Report on Library Board business/meeting.
 - b. Report on Youth and Recreation business/meeting.
 - c. Report on Planning Commission meeting.
- 8) District Two/Personnel Comm./Rail Display.
 - a. Note upcoming Nov. 28-29, Personnel Committee meetings/business.
 - b. Report on rail display activities; possible need to relocate within EC.
 - c. Report an Animal Control Board/Highway Safety.
- 9) District Three/Property/ Emergency Government/Joint Management.
 - a. Report on Property meeting/business/farmer's market.
 - b. Report on Joint Management Committee meeting/business.
 - c. Report on Emergency Gov't./Emergency Plan. meeting/business.
- 10) District Four/Finance/All Committees/Tourism Committee.
 - a. Report on All Committees meeting/business.
 - b. Report on Finance meeting/business.
 - c. Action to approve monthly invoices.
- 11) District Five/Legal Affairs/Zoning Appeals/RLF Board.
 - a. Report on Nov. 27, Legal Affairs meeting/business.
 - b. Report on RLF Board meeting/business.
 - c. Report on Zoning Board meeting/business.

- d. Possible discussion of allowing skateboard use on sidewalks in CBD or, alternately, continuing this prohibition and also prohibiting scooter use in CBD.
 - e. Distribute copies of updated Outdoor Recreation Plan, if not already done.
- 12) District Six/Public Works Committee/Cemetery/Ethics/Transit.
- a. Report on Nov. 16, Public Works Committee meetings/business.pp.
 - b. Report on Cemetery meeting/business
 - c. Report on Ethics meeting/business.
 - d. Action on recommendation to have Morgan and Parmley proceed with seeking funding package for reconstruction of portions of Fritz and Worden Avenues, as follows: \$5,000 for CDBG application; \$4,000 for CWF application; \$4,000 for SDWLP application; and, \$56,000 for plans and specifications.
- 13) District Seven/Comm. Dev. Comm./Police and Fire.
- a. Report on Park Board meeting/business.
 - b. Report on Police and Fire meeting/business.
 - c. Report on Community Dev. Comm. meeting/business.
- 13) Police and Fire Department Report.
- 14) Public Works and Building Inspection Report.
- a. Report on Public Works project progress, and building inspection report.
 - b. Action on MSA invoices.
- 15) Administrative Report.
- a. Action on recommendation to approve payments of invoices for work on Center Ave./Pederson Ave. /E.8th St. and for W. 2nd St. N. reconstruction.
- 16) Attorney's Report.
- 17) Mayor's Comments.
- 18) Licenses and Permits.
- Action on operator's license applications, for changes of agent, on application for fermented malt beverage or liquor licenses, including picnic licenses, and including requests for new alcohol beverage licenses.
- 19) Action to go into Closed Session under authority granted in SS. 19.85 (1) (f) to consider financial, medical, social or personal histories of specific persons which, if discussed in public, would likely have a substantial adverse upon the reputation of any person referred to in such histories or data; to wit; to consider and take action on two requests to grant extensions of medical leave.

Prepared on 11/21/2017 by A. Christianson

The City of Ladysmith is an Equal Opportunity Employer.

ORDINANCE #2017-06

AMENDING LIST OF ONE-WAY STREETS

The Common Council of the City of Ladysmith do ordain as follows:

1. That Sec. 10-1-13 (g) of the Ladysmith Municipal Code of Ordinances, regarding One-Way Streets, is hereby created to read as follows.

(g) Northerly on E. 6th St. from its intersection with Worden Avenue to its intersection with Miner Avenue.

2. That Sec. 10-1-13 (h) of the Ladysmith Municipal Code of Ordinances, regarding One-Way Streets, is hereby added to read as follows.

(h) Easterly on Miner Avenue from its intersection with E. 6th St. S. to its intersection with E. 8th St. S.

3. That this ordinance amendment shall take effect upon passage and publication.

_____ by _____ vote at a regular meeting of the Common Council held the _____ day of November, 2017.

Signed: _____
Ron Moore, Council President

Attest: _____
Alan Christianson, Dep. Clerk

Re-drafted November 16, 2017
By Alan Christianson
City Administrator

ORDINANCE #2017-07

AMENDING OPEN BURNING APPROVAL RULES

The Common Council of the City of Ladysmith do ordain as follows:

1. That Sec. 5-2-9 (a) of the Ladysmith Municipal Code of Ordinances, Open Burning Prohibited, is hereby repealed in its entirety and recreated to read as follows.
 - (a) Open Burning Prohibited. No person, firm or corporation shall build any outdoor fire, including camp fires, within corporate limits of the City of Ladysmith unless they have first obtained a written **annual** permit from a duly appointed person designated by the Common Council. **The Clerk shall maintain an up to date fee schedule for the annual permit required herein.**
2. That Sec. 5-2-9 (b) (4) of the Ladysmith Municipal Code of Ordinances is hereby repealed in its entirety and recreated to read as follows:
 - (4) Applicant must be at least 18 years of age and mental capacity of applicant shall also be considered.
3. That Sec. 5-2-9 (c) (9) of the Ladysmith Municipal Code of Ordinances is hereby repealed in its entirety and recreated to read as follows:
 - (9) Burning may not be used for disposal of leaves or needles, or for covert incineration of other offensive substances or materials, or for materials that are recyclable.
4. That this ordinance amendment shall take effect upon passage and publication.

_____ by _____ vote at a regular meeting of the Common Council held the _____ day of November, 2017.

Signed: _____
Marty Reynolds, Mayor

Attest: _____
Alan Christianson, Adm.-Dep. Clerk

Drafted on August 30, 2017
Revised on Nov. 7, 2017
By Alan Christianson
City Administrator

CITY OF LADYSMITH
Police Department Office Hours: Monday thru Friday 8:00 a.m. to 4:30 p.m.
715-532-2186

APPLICATION FOR ANNUAL CAMPFIRE OR BURNING PERMIT

Application received by: _____

Date of application: _____ **\$10.00 Permit Fee**

ANNUAL CAMPFIRE PERMIT A campfire permit is valid for the calendar year it is issued.

BURNING PERMIT A burning permit is valid only for the year and dates specified.

Date: _____ Date: _____ Date: _____

Hours: _____ Hours: _____ Hours: _____

A NEW APPLICATION WILL BE REQUIRED EVERY YEAR

Name of applicant(s): _____

Address of property: _____

Applicant phone number(s): _____

Applicant e-mail address: (Optional) _____

Does the applicant own or rent the above referenced property?

If you are a renter; owners name and contact information: _____

Owners consent is attached

Does the property owner maintain liability insurance for the property? YES NO

I hereby apply for a permit to burn dry uncontaminated wood **contained to a fire pit** on my premises located in the City of Ladysmith and referenced above. I agree to adhere to Section 5-2-9 Ladysmith Municipal Code of Ordinances.

I hereby apply for a permit to burn dry uncontaminated brush on my premises located in the City of Ladysmith and referenced above. I agree to adhere to Section 5-2-9 Ladysmith Municipal Code of Ordinances.

I agree to be held liable for any and all damages and to hold the City of Ladysmith harmless for all damages by reason of such permit having been issued to me.

I agree to prevent any fire from spreading beyond my premises. I agree to burn no earlier than (7:00 a.m.) and to completely extinguish any fire permitted by (12:00 midnight).

I further understand that this permit, if issued may be revoked in the event of non-compliance.

By signing below I certify that I have read and understand this statement.

Signature of applicant: _____

Date signed: _____

Date: _____

Permit: [] Approved [] Denied

Reason for permit being denied:

[] No liability insurance

[] Property Owner Objects

[] Other: _____

Additional conditions over and above those mentioned in this application:

Signature of staff issuing permit:

Date signed:

[] Permit Fee Paid

