

## **NOVEMBER 30, 2023 PROPERTY COMMITTEE MEETING MINUTES**

11:00 AM Meeting at Ladysmith City Hall Council Chambers. Members present: Al Christianson, John Hoover, Mike Hraban.

Others present: Asst. DPW- Doug Parker, Admin- Alan Christianson, DPW-Kurt Gorsegrner, Sue Moore

### **Call to Order:**

John Hoover asked Administrator Christianson to chair the meeting. Meeting called to order at 11:08 AM.

### **Council Chamber Remodel:**

Council Chamber Plans, specifications, and bid results were distributed to the committee members, DPW Gorsegrner gave an updated summary to the committee. Plans were designed at no cost by Northwood Technical College, specifications written by the DPW and Asst. DPW to help curb costs of the remodel. Two Bids were received: Verdegan Construction \$192,200, Lechleitner Builders \$139,832, Audio Architects \$61,359.32. City Hall Server upgrades, wiring, and 48 port switch is estimated at \$32,000.

Funding for the renovated space would be paid for using COVID funds. Administrator Christianson estimated \$320,000 in COVID related funds. Councilman Hraban inquired about updating a bathroom to ADA standards, DPW Gorsegrner noted that could be done with minimal effort.

Asst. Parker noted that Council Chamber sound and video capabilities are lacking, updating the video, sound and professional presentation atmosphere is crucial for fostering productive meetings.

Councilman Hoover asked if City Hall will be in the same location in 25 years. Councilman Christianson said he is not ready to proceed with the remodel and said Well Fargo could be purchased for approx. \$380,000. Sue Moore remarked it would be nice to have the beautiful fireplace. Mr. Parker was asked to set up a Property Committee visit to the Wells Fargo Building.

### **CDI Project HVAC:**

Administrator Christianson informed the committee that Northwest Refrigeration was able to get the heating units functioning. Administrator Christianson provided an estimate from Northwest Refrigeration for HVAC in the amount of \$76,720, with an option to add \$1,508 per restroom to add heat and ventilation. Expenses would be paid from the \$500,000 grant.

*Motion by Mike Hraban to approve the \$76,720 bid from Northwest Refrigeration, second by Al Christianson. Roll Call vote, Mike Hraban-yes, Al Christianson-yes, John Hoover-yes. Motion Passes.*

### **CDI Project Painting:**

Administrator Christianson presented a quote from Barefoot Painter to paint the ceilings and floors at 115, 121 Miner Ave E in the amount of \$22,472. Councilman Hoover asked what the floor material is? Administrator Christianson noted the floor is mainly plywood, with small portions of hardwood veneer. Councilman Hoover inquired about saving portions of the hardwood to “keep the character” of the building. Councilman Christianson inquired about snow removal and parking at Krist Oil, no issues have been noted by city hall staff. Councilman Hraban asked about donation drop-offs, we can't block the alley. Mr. Hraban remarked that drop-off donations happen every day of the week, the issue should be discussed.

*Motion by Mike Hraban to approve the \$22,472 bid from Barefoot Painter, second by John Hoover. Roll Call Vote, Al Christianson-yes, John Hoover-yes, Mike Hraban-yes. Motion Passes.*

**Adjourn:**

Meeting adjourned 11:46 AM.

*Motion by Al Christianson to adjourn, Second by Mike Hraban. Motion carried by voice vote.*

Minutes by Doug Parker 12/01/23