

## **November 4, 2020 COMMUNITY DEVELOPMENT MEETING MINUTES**

5:15 PM Meeting at Ladysmith City Hall Council Chambers. Members present: Brian Groothousen, Gerard Schueller.

Others present: Asst. DPW- Doug Parker, Admin- Alan Christianson, Raymond Carlson, Nate Day-SEH

### **Call to Order:**

Chair Brian Groothousen called the meeting to order at 5:17 PM.

### **Minute Approval:**

Minutes of the October 21, 2020 Community Development were distributed and reviewed.

*Motion by Brian Groothousen to approve the October 21, 2020 Community Development Minutes, second by Gerard Schueller. Carried by a voice vote.*

### **CDBG-CV ITA by SEH:**

Nate Day from Short, Elliott Hendrickson Inc. (SEH) joined the meeting via "Go To Meeting". Nate informed the committee of a new grant available from HUD, funds must be used to prevent, prepare for, and respond to Coronavirus. SEH provided an agreement for professional services to apply for funds on behalf of the city.

**Task 1: CDBG-CV Funding Intent to Apply (\$2,500)**

**Task 2: CDBG-CV Funding Grant Application (\$4,500)**

**Task 3: CDBG-CV Funding Grant Administration (\$25,000)**

Questions were raised as to the amount available and if there was any match money required. Nate responded that approximately 1 million dollars was available statewide. Administrator Christianson replied that no match money was required. Projects considered for this money included: repaving the parking areas and roads within the confines of the community center, re-furbishing the playground and adding amenities to the site such as restrooms, lighting, skate Park and a paved area that could be used for basketball or pickleball. Committee members prioritized the restrooms and the refurbished playground, the Administrator will work with SEH in developing the final ITA.

*Motion by Brian Groothousen to recommend Council accept the \$2,500 agreement from SEH to prepare and submit the CDBG-CV ITA Grant, funds from Tiff will be used to pay for the agreement. Second by Gerard Schueller. Roll Call Vote, Brian Groothousen-Yes, Gerard Schueller-Yes, Motion carried.*

### **Rail Display:**

Ray Carlson informed the committee that he will be 87 in May, many tasks remain to be done. Ray petitioned the committee to find someone to replace him. Mr. Carlson has provided the Committee with multiple lists of items that remain unfinished at the rail display and at the Enterprise Center. Some of the items discussed were:

- Stained plywood for refurbishing the valance in the Rail Display.
- Luggage Racks, purchased but not picked up from Minnesota vendor.
- Boom Crane, purchased but not picked up from Minnesota vendor.
- Locomotive repair & painting- Ken Phillips
- Misc. items stored at the Enterprise Center Bay 131
- Caboose / Boxcar covering
- Rail Display interior lighting-Bid from JL Electric \$55 per fixture.

The Committee thanked Mr. Carlson for his years of volunteer service to the city. Mr. Groothousen noted the need for the Rail Display to have its own budget for ongoing maintenance and improvements. Mr. Parker will get specifics on items purchased from the Minnesota vendor, quote to bondo and paint the locomotive and check the status of the caboose / boxcar covering.

*Motion by Brian Groothousen to approve the quote from JL Electric to install the light fixtures @ \$55.00 per fixture, Second by Gerard Schueller. Roll Call Vote: Brian Groothousen-yes, Gerard Schueller-yes. Motion carried.*

**Adjourn:**

Meeting adjourned 6:25 PM by Chair Groothousen