



# City of Ladysmith

## **Police & Fire Commission** **Meeting Minutes for December 16, 2020** **5 PM at the Ladysmith Fire Hall**

**Present:** Commission Members: Chairperson Cora Schultz, Mike Closs, Jennifer Pearson, Dan Gudis, Rick Nash, LPD Chief Kevin Julien, Fire Chief Kyle Gibbs, Assistant Fire Chief Shane Bishop, Mayor Calvin Vacho, P&F Liaison John Kenyon.

1. Meeting was called to order at 5:00 P.M. by M. Closs; seconded by D. Gudis. Motion carried.
2. Motion to approve the minutes of the October 21, 2020 meeting by D. Gudis; seconded by R. Nash. Motion carried.
3. Motion to approve evening's agenda made by D. Gudis; seconded by M. Closs. Motion carried.
4. Motion to approve monthly invoices made by M. Closs; seconded by R. Nash. Motion carried.
5. Appearances by the public. None
6. Fire Chief's Report. Chief Kyle Gibbs advised 145 calls for service to date. Chief advised that 241/242/246 had pump testing and it did not go well. Chief advised that they will be replacing 3 exterior doors next month for a cost of \$10,000 and then 3 in 2021 and 3 in 2022. Chief advised that the department received an insurance check for \$1540. This dates back to November of 2019 from an accident and the insurance paid the bill. Chief advised that the money will be used to fix the portable pumps. Chief advised that with this money and sale of the old pump of \$1500 the cost of fixing it should be covered. Chief advised that the department received a donation check in the amount of \$3000 from the family of Herbert Amendt and David Sandford. Chief advised he would do some research as he was not sure of the connection. Chief advised that they are looking to add 2 more Firefighters in January. Currently the department has 26. Chief advised one of the candidates is already certified and the other is a local person. Chief advised that the state is currently funding all the training. Chief discussed that it is likely that the annual Family Restaurant fundraiser would not take place this year because of Covid. Chief also advised that they will not be having a department Christmas party due to Covid.
7. Chief's Report. Chief Kevin Julien advised that the department is been busy as domestic abuse calls are up 50 percent from last year. Chief advised that his meetings are picking up as well. Chief advised that he has been working with Ladysmith School District Superintendent Laura Stunkel on school safety doing meetings, assessments and lockdowns. Chief advised that he covered one patrol shift. Chief advised that Officer Anderson and Officer Stoll have worked a lot of hours lately due to covering for Covid/vacations. Chief advised that there was no training in November and more will be done virtually. Chief advised that OT included a lot of court for the officers. Chief advised that the RCJ is not taking inmates unless they meet the criteria. Chief advised that he is trying to set up a meeting with CN Railroad and State Representative to discuss the issue of the train blocking intersections in the city and the concern that emergency personnel get stuck behind the trains.
8. Chief discussed carrying over funds into the 2021 for Lexipol and Spillman. Chief advised that the department is going to be under budget in 2020 not sure how much yet and we would like to use this money towards or new records management system that we have to get because our current one will no longer be available to us in 2022. It was decided that Chief would go to finance and discuss this possibility.
9. Next meeting is set for January 20, at 5:00 pm.
10. Motion to adjourn meeting at 5:52 pm made by D. Gudis; seconded by M. Closs. Motion carried.

**Minutes are not official until they are approved at the following month's meeting**

Respectfully submitted Kelly Engelhardt, 12/28/20

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