

Dec. 21st, 2020 FINANCE/PERSONNEL COMMITTEE MEETING MINUTES

5:15 pm Council Chamber. Members Present: J.Kenyon, B. Groothousen, M. Reynolds

Others Present: A. Christianson, T. Devine, K. Englehardt, K. Vacho, R. Grey, K. Julien

Call to Order: J. Kenyon called the meeting to order.

Committee members discussed and reviewed the monthly paid invoices. There was a larger volume of payments since COVID caused November and December invoices to be included here. Some additional discussion of payment to Richard Moen for sign removal/relocation, and a payment to Linda Mont for post-employment actuarial services. Motion by B. Groothousen, seconded by M. Reynolds to approve paid invoices. Motion carried 3-0.

Discussion of outside business sticker sales and possible action to adjust the current commission amount to be more favorable to said businesses. Discussion included comparisons of current vs proposed revenues. Motion by B. Groothousen to increase discount from 5% to 10%. Seconded by J. Kenyon. Additional discussion questioned effects on the Solid Waste revenues, and The Committee tabled the motion was tabled until Doug Parker could give his input.

Discussion of possible carryforward of unexpended Police Department budget from 2020 to 2021 for purchase of records management software. It appears the Police Department will finish 2020 significantly under budget. There is also a need to update the PD's records management system. Since the unexpended portion of the budget would cover the cost of the new records management software, can the PD carry that to 2021 as Fund Balance to cover the cost. It was concluded that The City should pay for the new software in the current year. The PD budget is spent at the direction of the Police & Fire Commission. If they spend the budgeted amounts on software rather than wages, it doesn't need approval from Finance. No motions necessary.

Meeting Adjourned at 6:05pm