

Rusk County Community Library Board Meeting Minutes

Tuesday, December 8, 2020

Present: Hollis Helmecci, Leah Fuse, Gerard Schueller, Randy Tatur, Anna Kauffman, Cindy Pohlman, Annette Barna

Public: Lyle Lieffring

The meeting was called to order in the upper level of the Rusk County Community Library by Randy Tatur at 5:02 pm.

The board reviewed the Tuesday, November 10, 2020 meeting minutes and it was decided that the minutes should be amended to add the statement that there is approximately \$81,000 in the County General Fund segregated from the year-end library budget. The motion was made by Randy Tatur to accept the November 10, 2020 meeting minutes as amended and seconded by Cindy Pohlman. The motion carried.

A review was made of the November 2020 financial statements. The motion was made by Leah Fuse to accept the November 2020 financial statements and seconded by Gerard Schueller. The motion carried.

A review was made of the November/December 2020 invoices. The motion to approve the November/December 2020 invoices was made by Randy Tatur and seconded by Leah Fuse. The motion carried.

The board discussed possible actions for maintenance plans for the library building. Ayres and Associates have been contacted to access and make a recommended building maintenance plan at a cost that is not to exceed \$4800.00. This assessment is for the actual infrastructure or building (roof, walls, outside walls, etc...). This plan will not include the heating unit downstairs. It has been suggested to do an energy audit to help make plans to fix or replace the HVAC.

Next, the board discussed COVID-19 adjustments to service for the library. The lobby is open for patrons to pick up items that they have reserved. There is no browsing in the library at this time. The library was closed for 1 1/2 weeks when the schools were closed due to the pandemic.

The director's report was given by Hollis Helmecci. There was a total of 7 virtual events with 92 participants. Statistically, the library is maintaining its 9th place status overall 50 MORE libraries for the number of checkouts. This shows that our community and patrons continue to utilize the services of the Rusk County Community Library during these pandemic times.

The next meeting is scheduled for January 12th, 2021.

The meeting was adjourned at 5:36 pm.

Respectfully submitted by Leah Fuse