



City of Ladysmith

Police & Fire Commission **Meeting Minutes for February 21, 2018** **5 PM at the Ladysmith Fire Hall**

Present: Commission Members: Chairperson Cora Schultz, Mike Closs, Dan Gudis, R. Nelson, LPD Chief Kevin Julien, LFD Chief Kyle Gibbs, LFD Assistant Chief Shane Bishop, City Council Liaison Jennifer Pearson, Jim West

1. Meeting was called to order at 5:00 P.M. by C. Schultz.
2. Motion to approve minutes made by D. Gudis; seconded by M. Closs. Discussion followed minutes should be corrected to reflect the correct sale of the old tanker to be \$8551 (not \$4000). Motion carried
3. Motion to approve evening's agenda made by R. Nelson; seconded by M. Closs. Motion carried.
4. Motion to approve monthly invoices made by R. Nelson; seconded by M. Closs. Motion carried.
5. Appearances by the public Jim West.
6. *Chief's report:* Chief Gibbs advised that they were at 27 calls to date. Chief advised that the old tanker sold for \$8551.00 and advised that the City Council will decide where the funds will go. Chief advised he has a list of items that he would like to purchase with the money such as new wetsuits and chainsaws. Chief advised that the Ladysmith Family Restaurant fundraiser went very well and they received a check for \$2,252. Chief advised that they sold the john boat for \$777 on sealed bids and someone from the department bought it. Chief advised that they are close to an agreement with WRA regarding the boat. Discussion was had on Jaws of life billing and what should be sent to those that had it sent to their accident. Kelly will send Chief a copy of their invoice to look at. Chief advised that they finally received a bill from Hayward. Chief advised that he would like to look at the mileage for response policy looked at. It is currently 3 miles from the city limits and would like to change it to be 4-5 miles. Chief advised that he spoke with county regarding the outstanding bill and he said it was going to be wash from the work that the department did for the county.
7. Annual report-Chief advised that there were no citizen complaints filed. Chief advised that there were 4 work performance issues with 3 employees. Chief advised that he would like to point out on the annual report the departments Chapter 51.15 and mental health calls continue to rise and they can be very time consuming for the department. Chief advised that in 2018 he plans on utilizing the EAP program and looking into specialized training for the department. Chief advised that he is hoping for overtime pay to stay minimum with the part-time position. Chief advised that the internal investigation is complete and it has been handled.
8. *Chief's report:* Chief advised that the Family Restaurant fundraiser went well. Chief advised that overtime this month was only 29.5 and 5 of these hours will be reimbursed by the county and 10 hours were paid for a department meeting. Chief advised that part-time Officer Adam Sternweis is doing a very good job with the department.
9. Next meeting March 21, 2018 at 5:00 pm at the Ladysmith Fire Hall.
10. Motion to adjourn at 5:59 pm made by D. Gudis; seconded by R. Nelson. Motion carried.

Minutes are not official until they are approved at the following month's meeting

Respectfully submitted Kelly Engelhardt, Ladysmith Police Department

February 27, 2018