

RUSK COUNTY COMMUNITY LIBRARY BOARD

Tuesday, February 11, 2020

Present: Hollis Helmecci, Cindy Pohlman, Annette Barna, Randy Tatur, Janet Platteter, Mark Platteter, and Leah Fuse

Appearances by the public: Lyle Lieffring

At 5:00pm the meeting was called to order in the lower level of the Rusk County Community Library by Randy Tatur.

Motion to approve the January 14th, 2020 meeting minutes was made by Cindy Pohlman and seconded by Mark Platteter. Motion carried.

Review was made of the January 2020 financial statements. The final December 2019 financial statements were not completed yet to review and accept. Motion to accept the January 2020 statements was made by Mark Platteter and seconded by Janet Platteter. Motion carried.

Review was made of the December 2019, January 2020/February 2020 invoices. Motion to approve these invoices was made by Mark Platteter and seconded by Leah Fuse. Motion carried.

Review was made of the final draft of the volunteer policy. Motion to approve the updated volunteer policy was made by Janet Platteter and seconded by Cindy Pohlman. Motion carried.

The board discussed the long-billed processing fines. Hollis recommended removing all the processing fines from the system prior to the year 2017. Motion to approve the purging of the long-billed processing fines was made by Cindy Pohlman and seconded by Janet Platteter. Motion carried.

Review was made of the Public Library Annual Report. Motion was made to accept the report by Mark Platteter and seconded by Cindy Pohlman. Motion carried.

The board discussed building maintenance. It was noted that county maintenance needs to adjust the temperature in the lower level.

Review and discussion was made about the MORE Patron Registration Policy.

The director's report was given by Hollis Helmecci. The library offered a total of 27 events and activities with a total of 504 participants. The library staff have been doing safety, blood borne pathogen, and hazard communication training.

Meeting was adjourned at 6:06pm.

Respectfully submitted by Leah Fuse