

**RUSK COUNTY COMMUNITY LIBRARY**  
**MINUTES March 10, 2015**

**PRESENT:** Randy Tatur, Ginni Lusk, Stan Schmit, Janet Platteter, Jennifer Pearson, Hollis Helmecci

Meeting called to order at 5:05 PM by Randy Tatur.

Motion made by Stan Schmidt and seconded by Randy Tatur to approve the minutes of the February 10, 2015 meeting. Motion carried.

The December, 2014, Financial Report was unavailable for review, however, motion made by Janet Platteter and seconded by Ginni Lusk to approve the January and February reports as presented. Motion carried.

The February 2015 and March 2015 invoices were reviewed. Motion to accept the invoices and pay the bills was made by Janet Platteter and seconded by Stan Schmit. Motion carried.

There was no update on the library landscaping project at this time.

Hollis presented a time-line for the library's long range planning. A number of questions from the board concerning topics on the time-line will necessitate input from John Thompson at IFLS. Long range planning will again be on the agenda at the April meeting. By-laws will also be discussed at the April meeting.

Personnel Policy update items will be on April's agenda.

Director's report was presented by Hollis.

Invoice reviewer for April: Ginni Lusk

Next meeting is scheduled for Tuesday, April 14, 2015, 5:00 PM in the Lower Level of the Library.

Meeting adjourned at 6:40 PM.

Submitted by  
Virginia Lusk  
Secretary

Director's Report  
Rusk County Community Library  
March 10, 2015

**General:** There were 4 preschool story times with a total of 72 children and adults attending. The Ladysmith 7<sup>th</sup>-8<sup>th</sup> grade special education class visited 3 times with a total of 29 children and adults. There was 1 elementary-age Make and Take activity. The 2 lap-sit programs had 12 attendees. There were 10 visitors from the Montessori school, and 50 visitors from the Headstart Program. 11 people attended the Pop-up Card Program.

**Budget:** We received the Act 150/420 checks from Washburn and Taylor Counties.

**Meetings:**

**Staff & Volunteers:** Valerie's Valentine's Day craft for story time was featured on the IFLS blog "Keeping Up with Kids."

**Planning:** We will have a Wisconsin Humanities program on April 26<sup>th</sup>. It is an hour-long Program "Civil War Hijinks," Sunday, April 26, 2015, 7:00 pm.

**Other:** We have received requests to clean CDs and DVDs for people. The process and charge(s) for doing this are under discussion.

**Circulation information:** The number of items circulated in February was 8,967. The number of items borrowed through MORE was 2,125 and the number of items loaned out through MORE was 1,682. 521 was the total number of e-materials checked out. We had 28 new patrons in February (which is one per day).

The public internet was used for 688 sessions. The accurate count of wireless usage was 1,303. 4,578 people visited the upper level, and 2,026 people used the lower level in February.