

## **Meeting of the Ladysmith Safety Committee held March 14, 2019**

### **MEETING MINUTES**

4:00 PM Meeting at City Hall Council Chambers. Members present: DPW-Kurt Gorsegner, Mayor-Alan Christianson, City Administrator- Al Christianson, Librarian-Hollis Helmecci, City Council Rep-Al Hraban, City Attorney-Al Kenyon, LFD-Brian Eichner, LPD-Kevin Julien, Street Supt.-Eric VanDoorn, Water Supt.- Doug Wiles, Asst. DPW- Doug Parker

Others present: Jackie Torgerson – United Heartland

#### **Call to Order:**

Jackie Torgerson a consultant from United Heartland started the meeting at 4:00 pm. After introductions Jackie set the ground work for the safety committee with a PowerPoint analysis of current and past claims. The analysis of city claims emphasized the 2.34 mod Factor, (The **mod factor** is a value that compares the **claim** profile of the employer to the **claim** profile that would be expected of an employer of similar size) The city mod factor should be 1.0 and is currently more than double that amount. Risk management should be established to; identify, analyze, evaluate, treat and monitor risks.

#### **Election of Officers:**

The floor for nomination of Chairman was then opened. Motion by Al Christianson to nominate Kurt Gorsegner as Safety Committee Chair, Second by Al Hraban. No other nominations were made, motion carried by voice vote for a one year term.

The floor for nomination was then opened for Secretary, Motion by Al Hraban to nominate Doug Parker as secretary, second by Kurt Gorsegner. No other nominations were made, motion carried by voice vote for a one year term.

#### **Role of Committee:**

Chair Gorsegner then handed out a safety committee plan. The safety plan will help the safety committee institute safety policies, guidelines, objectives and set the parameters for meetings and department participation. Those present reviewed the plan and decided a monthly meeting will be held to get the program recognized. Members present will talk with department employees to get safety recommendations / concerns. Agenda items will be sent to Kurt Gorsegner or Doug Parker.

#### **Next Meeting:**

The next meeting will be held at 3:30 PM Wednesday April 17, 2019.

Location: Ladysmith Fire Hall 511 Miner Avenue west

#### **Adjourn:**

Motion to adjourn by Al Hraban 4:50 PM, second by Doug Parker. Meeting adjourned.