

APRIL 27, 2021 CEMETERY BOARD MEETING MINUTES

5:15 PM Meeting at Ladysmith City Hall Council Chambers. Members present: John Pohlman III, Doug Pavlik, Marilee Morgan, Rick Nash.

Others present: Asst. DPW- Doug Parker, Deputy Treasurer Tony Devine

Call to Order:

Councilman Pohlman acted as chair and called the meeting to order at 5:18 PM.

Agenda Approval:

Motion by Rick Nash to approve the April 27, 2021 Cemetery Board Agenda, second by Doug Pavlik. Carried by a voice vote.

Public Comments:

No public present

Cemetery Mower Purchase:

Asst. DPW Parker reported that two bids were received but only one met all the specifications indicated on the bid form. Members reviewed the quote from Tractor Central. Mr. Nash asked about the current cemetery mowers and if the city actually uses all the mowers at the same time. Mr. Parker responded that the city maintains 80+ acres of parks, trails, cemetery and public owned facilities and yes we do use all of the lawn mowers. The cemetery mowers have been updated thanks to the cemetery Board and Council. Four mowers are currently in use at the cemetery, the 2009 X540 has over 1922 hours. These hours equal 60 years in average residential use. Mowers at the cemetery experience extremely brutal conditions, after several years mowers used in the cemetery are sometimes cycled to the street department for use. Mr. Pavlik was glad to see a "tractor" type mower was being purchased instead of a zero-turn due to the versatility a tractor mower can provide. Mr. Parker informed the cemetery board that the cemetery mower budget was \$9,000, the additional \$1,900 would come from the park mower budget and this is justified since the new tractor mower will be used in the park for fall clean-up.

Motion to purchase the John Deere X730 W/60" mower in the amount of \$10,900 from Tractor Central by Doug Pavlik, Second by Rick Nash. Roll Call vote, Marilee Morgan-Yes, John Pohlman III – Yes, Doug Pavlik-Yes, Rick Nash-Yes. Motion carried.

Cemetery Block Signage:

Mrs. June Pavlik had asked for better signage within the cemetery to help visitors find loved ones. (Our deepest sympathy to Doug Pavlik for the loss of his wife).

Mr. Parker presented the board three block signage options: Type A, a 12x9 sign depicts an outline of the current Riverside Cemetery sign and indicates Block 1, Type B, 12x6.5 depicts an outline of the current Riverside Cemetery sign and indicates Block 1, Type C, is a white square sign that says Block 1. The quote from Rent-a-flash for 34 Signs (2 ea. for blocks 1-15, 1 ea. for block 11S, 3 ea. for Block 13) is Type A = \$474.30, Type B = \$399.50 and Type C = \$331.50. The signage will be attached to street sign poles and placed mid-block on assigned cemetery blocks. The signs are double sided and made of aluminum, type A & B are profiled.

Motion by Rick Nash to purchase Type A Block Signage up to \$474.30, Second by Doug Pavlik. Roll call vote, Rick Nash-yes, Doug Pavlik-yes, John Pohlman III-yes, Marilee Morgan-Yes. Motion Carried.

Wreaths Across America:

Wreaths Across America was a success at Riverside Cemetery in 2020 and organizers report they have enough donations to place a wreath on every veteran grave in Riverside Cemetery for 2021. The Cemetery Board supports Wreaths Across America and issues them permission to continue at Riverside Cemetery.

Adjourn:

Motion to adjourn by Rick Nash, second by Doug Pavlik. Motion carried by voice vote.

Meeting adjourned at 5:37 PM.

Meeting Minutes by Doug Parker 04/29/2021