

**COMMON COUNCIL PROCEEDING OF
THE CITY OF LADYSMITH**

Monday, May 9, 2022

5:15 pm

Ladysmith Council Chambers

Members Present: Mayor Grotzinger, M. Platteter, N. Johnson, J. Pohlman, A. Christianson, J. West, A. Hraban, M. Reynolds

Others present: L. Klink, A. Christianson, A. Kenyon, S. Kavanagh, D. Parker, T. Carter, K. Gorsegner, Zech, Gotham and Chief K. Julien.

Call to order. Mayor Grotzinger called the meeting to order at 5:15 pm.

Roll Call. Clerk Kavanagh took roll call and a quorum was present.

Pledge of Allegiance led by Mr. Pohlman.

Minutes and Agenda. Motion by A. Hraban, seconded by J. Pohlman, to approve the April 19, 2022 and April 25, 2022 Council minutes and this evening's agenda. Motion passes by voice vote 7-yes, 0-no.

Public Comment. D. Parker thanked Indeck for their recent donation of railroad ties for the Visitor Center rail display.

District 1, Platteter.

Lease of a Ricoh Copier. Clerk Kavanagh reported that the copier at City Hall has ceased to function. Motion by M. Platteter, seconded by M. Reynolds, to approve purchase of a Ricoh C4500 Copier. No roll call vote taken. Motion by M. Reynolds, seconded by J. Pohlman, to table the previous motion to "purchase" the copier since the agenda item only allowed for "leasing" the copier. Motion passes by voice vote. 7-yes, 0-no.

Motion by M. Platteter, seconded by M. Reynolds, to approve the purchase of a Ricoh C4500 copier. Mayor then called for a roll call vote. M. Platteter-yes. At that time the validity of the motion was questioned because the "purchase of a copier" was not on the agenda. Motion by M. Platteter, seconded by M. Reynolds, to withdraw the previous motion. Motion passes to rescind the previous motion by voice vote. 7-yes, 0-no.

Clerk Kavanagh was asked to include this agenda item on the next council agenda and to include the wording "to approve lease or purchase of a Ricoh copier". In addition, Clerk Kavanagh was asked to let E. O. Johnson know that the council discussed purchasing the copier instead of leasing it and a decision would be made at the next council meeting.

A Finance Committee meeting was scheduled for Tuesday, May 17 at 5:00 pm.

District 2, Johnson.

Property Maintenance Position. Mr. Johnson reported that at the last Property Committee meeting, the creation of a new property maintenance position was discussed. This topic will

need additional discussion by members who serve on the Finance Committee, Personnel Committee and Public Works Committees.

Former Animal Shelter Property Certified Survey Map. Motion by A. Christianson, seconded by N. Johnson, to hire Rusk Surveying-Morgan & Parmley to perform a 3 lot CSM of the former animal shelter property at a cost of \$4,310, to be funded through TIF #14. N. Johnson-yes, J. Pohlman-yes, A. Christianson-yes, J. West-yes, A. Hraban-yes, M. Reynolds-yes, M. Platteter-yes. Motion passes by roll call vote. 7-yes, 0-no.

A Library Board meeting is scheduled for May 10 at 5:00 pm.

A Park Board meeting is scheduled for May 12 at 5:15 pm.

The Property/Community Development Committee will be meeting on May 19 at 5:15 pm.

District 3, Pohlman.

Seasonal Summer Staff. Motion by J. Pohlman, seconded by A. Hraban, to approve the hiring of the summer seasonal staff roster, as presented. Motion passes by voice vote, 7-yes, 0-no.

District 4, Christianson. Mr. Christianson reviewed the minutes from the Community Development/Property Committee meeting that was held on May 2, 2022. Mr. Christianson mentioned the Joint Management committee will be meeting more often to discuss jointly owned Rusk County/City of Ladysmith properties.

Downtown Flower Planters. Motion by A. Christianson, seconded by M. Reynolds, to approve the quote from Blooms & More to fill 12 planters for placement on Miner Avenue in the amount of \$570; property owners are asked to take care of the planters placed in front of their business. J. Pohlman-yes, A. Christianson-yes, J. West-yes, A. Hraban-yes, M. Reynolds-yes, M. Platteter-yes, N. Johnson-yes. Motion passes by roll call vote 7-yes, 0-no.

Atty Kenyon encouraged members to read the article entitled “The Surprising Impact of Rail Congestion and Delays” in the League of Wisconsin Municipalities magazine explaining a possible solution for rail blockage concerns by using monitors to alert dispatch if an alternative route is needed for emergency response vehicles.

District 5, West. Nothing to report.

District 6, Hraban.

CDBG Street Project. Motion by A. Hraban, seconded by A. Christianson, to seek engineering proposals for the Miner Ave road project from E 3rd St to W 6th St. Motion passes by voice vote. 7-Yes, 0-No.

BIL/STP Grant. Motion by A. Hraban, seconded by A. Christianson, to proceed with applying for BIL/STP funding before the June, 2022 deadline for seven city streets projects, as follows:
(1) W 5th St from Lake Ave to North Ave; (2) Adams Ave from E 9th St S to Lindoo Ave;
(3) Fritz Avenue from 1st St S to E 5th St S; (4) Corbett Ave from E 4th St S to E 6th St S;
(5) E 8th St from Worden Ave to Miner Ave; (6) Gustafson Rd from Doughty Rd to Barnett

Rd; (7) Barnett Rd from Doughty Rd to the Industrial Ball Park Road. Motion passes by voice vote. 7-yes, 0-no.

District 7, Reynolds: The Fritz Ave #1 loading dock improvements were approved by the Joint Management Committee so no action was necessary on this agenda item but additional concrete/blacktop work will be needed at the Fritz Ave buildings to make it functional and more attractive. Adm Christianson encouraged council members to take a look at this facility to check out projects that are in progress, as well as additional work that needs to be done.

Police and Fire Report. Chief Julien reported that the Police & Fire Commission will be meeting on May 18. Asst DPW D. Parker was thanked for sending out notification letters to property owners regarding junk vehicles and unsightly yards. Chief Julien has been making contact with some of these property owners; he also encouraged people who see anything suspicious or concerns with unsightly properties to contact the LPD.

Public Works Report.

Morgan & Parmley's Engineering Services/E 10th St N and Summit Ave Cul-De-Sac. Zech Gotham of Morgan & Parmley reviewed Addendum #1 with council members outlining additional engineering work needed for the E 10th St N project and Summit Ave cul-de-sac project which includes plan approval, permitting process, project specifications, bidding documents, submittal of street plans, administration of Safe Drinking Water Loan Program and Clean Water Fund Program, project oversight and project close out. Motion by J. Pohlman, seconded by J. West, to approve \$35,000 for Morgan & Parmley's engineering services for E 10th St N, as outlined in Addendum #1. J. West-yes, A. Hraban-absent, M. Reynolds-no, M. Platteter-yes, N. Johnson-yes, J. Pohlman-yes, A. Christianson-yes. Motion passes by roll call vote 5-yes, 1-no.

Motion by M. Platteter, seconded by N. Johnson, to approve \$38,500 for Morgan & Parmley's engineering services for the Summit Ave cul-de-sac project, as outlined in Addendum #1. A. Hraban-absent, M. Reynolds-no, M. Platteter-yes, N. Johnson-yes, J. Pohlman-yes, A. Christianson-yes, J-West-yes. Motion passes by roll call vote 5-yes, 1-no.

Administrator Report.

Extension of deadline for Offer to Purchase former elementary school. Motion by M. Reynolds, seconded by A. Christianson, to extend the deadline for the offer to purchase the former elementary school through May 31, 2022. Motion passes by voice vote 6-yes, 0-no.

Ribbon Cutting. Adm. Christianson reminded council members of the ribbon cutting at the TDS Investments building on Friday, May 13 at 5:00 pm.

Bid for Parcel 246-02106-0001. Motion by M. Reynolds, seconded by J. West, to accept the bid of \$6 for purchase by Peter Mincoff of City owned parcel 246-02106-0001. Motion passes by voice vote. 6-yes, 0-no.

Adm. Christianson thanked the Northland Community Club for hosting a Memorial Park Clean-Up Day on Saturday, May 7th. He also thanked Ace Hardware for donating the paint, Barefoot

Painter for donating rollers and materials, Lamperts Lumber for the donated t-shirts, Ladysmith Fresh Market for providing the lunch and the City of Ladysmith for the donated trash bags.

Attorney's Report. Nothing to report.

Licenses and Permits.

Motion by A. Christianson, seconded by M. Platteter, to approve the annual Liquor License applications for the 2022-2023 license year. Motion passes by voice vote. 6-yes, 0-no.

Motion by A. Christianson, seconded by M. Platteter, to approve Operator License applications for the 2022-2023 license year, as attached, pending PD approval. Motion passes by voice vote. 6-yes, 0-no.

Motion by A. Christianson, seconded by M. Reynolds, to approve Provisional Operator Licenses for Brady Camren, Joshua Cleveland, Rhonda Janes, Leah Wiemer and Ashley Colon, pending PD approval. Motion passes by voice vote. 6-yes, 0-no.

Mayor's Forum. Mayor Grotzinger reported that he recently completed Board of Review training and also took the "Government 101" training which he found very informative and interesting.

Motion by J. Pohlman, seconded by M. Platteter, to adjourn at 7:05 pm.

Respectfully submitted,

Shari Kavanagh, City Clerk