

## **Rusk County Community Library Board Meeting Minutes**

Tuesday, May 11th, 2021

Present: Hollis Helmecci, Randy Tatur, Anna Kauffman, Cindy Pohlman, Al Hraban, Leah Fuse, Keely Sanderson, Annette Barna

The board reviewed the April 2021 meeting minutes. A motion to approve the April 2021 Rusk County Community Library meeting minutes was made by Anna Kauffman and seconded by Randy Tatur. The motion carried.

Next, the board reviewed the April 2021 financial statements. The Use of Donation and the ACT 150 columns do not match the fund balance. It will have to be corrected by the City agent. A motion to accept as presented the April 2021 Financial statement was made by Cindy Pohlman and seconded by Leah Fuse. The motion carried.

Next, a review of the April/May 2021 invoices was made by the board. A motion to approve the April 2021 invoices was made by Cindy Pohlman and seconded by Al Hraban. The motion carried.

Next, the board voted on the board's chair and vice-chair positions. A motion to cast an anonymous ballot for Randy Tatur to hold the Chair position was made by Cindy Pohlman and seconded by Al Hraban. The motion carried. Then a motion was made by Al Hraban to stop nominations and cast a ballot for Cindy Pohlman to hold the Vice-chair board position. The motion was seconded by Annette Barna. The motion carried.

A committee for regular building maintenance reviews was formed. The committee consists of Al Hraban, Cindy Pohlman, and Anna Kauffman. The reviews will be made approximately 15 minutes before the monthly board meetings.

The board discussed the possible actions on maintenance issues. Currently, no maintenance has been performed on the HVAC. Al Hraban will check with Marty Reynolds about the timeline and he will ask him to email Hollis when work is being scheduled on the library building.

Next, the board discussed the non-compliance issue from IFLS. Hollis Helmecci needs to have the documentation of where monies for library expenditures are being taken from at the county and city levels.

There are no adjustments to services because of COVID-19. The library will be open 1/2 days starting on May 1st. There is no limit of patrons. Cindy Pohlman recommends talking to the County Health Department about how the library should reopen safely.

The Director's Report was given by Hollis Helmecci. There was very little programming this past month. A summer reading program is starting on June 7th, because of the funding from the Servite center. The library will get a credit on B&T purchases based on how much of the items are being read. There was a repair to the camera system(\$300-400). The recording element stopped working. Hollis would like to add cameras to the Juvenile DVD and the area facing towards Hollis's office.

Hollis is waiting on more information about money that may be available to libraries for internet services.

The next meeting is scheduled for Tuesday, June 8th, 2021. The meeting adjourned at 6:15pm.

Respectfully submitted by Leah Fuse