



City of Ladysmith

Police & Fire Commission **Meeting Minutes for May 19, 2021** **5 PM at the Ladysmith Fire Hall**

Present: Commission Members: Chairperson Cora Schultz, Mike Closs, Rick Nash, Dan Gudis, LPD Chief Kevin Julien, Fire Chief Kyle Gibbs, Assistant Fire Chief Shane Bishop.

1. Meeting was called to order at 5:00 P.M. by M. Closs; seconded by D. Gudis. Motion carried.
2. Motion to approve the minutes of the April 21, 2021 meeting by D. Gudis; seconded by M. Closs. Motion carried.
3. Motion to approve evening's agenda made by D. Gudis; seconded by M. Closs. Motion carried.
4. Motion to approve monthly invoices made by M. Closs; seconded by D. Gudis. Motion carried.
5. Appearances by the public. None
6. Election of officers. Mike Closs nominated Cora Schultz as Chairperson seconded by R. Nash all in favor Nash yes, Gudis yes, Closs yes, Schultz yes. Nash nominated Pearson as Secretary seconded by Closs all in favor Nash yes, Gudis yes, Closs yes, Shultz yes. Rick Nash nominated Closs as Vice President seconded by Gudis all in favor, Nash yes, Gudis yes, Schultz yes. Motion carried.
7. Fire Chief's Report. Chief Kyle Gibbs advised that they are at 51 calls to date. Chief advised that they are going ahead with the water fights/pancake breakfast over Mardi Gras weekend as well as their raffle. Chief advised that 3 new doors have been ordered. Chief advised that the department completed its annual hose test. Chief advised that this is an ISO survey and they give a rating and in the past they have received a rating of 4. This is on a scale of 0-10. Chief advised that you want the lowest number. This number determines commercial and residential insurance rates. This happens every 5 years. They look at factors such as calls, equipment, access to water etc.
8. Chief's Report. Chief Kevin Julien advised that he had a few meetings with Spillman which will be the new record management system for the department. Planning on going live with the new system in December. Chief advised that he has completed doing liquor licenses inspections in the city. Chief advised that the department completed CPR training and EVOC training this last month. Chief advised that the department is 190 calls ahead of last year and advised this was probably due to COVID. There was discussion on the new council representative and possibly changing the dates of future meetings.
9. Next meeting is set for June 23, 2021 at 5:00pm.
10. Motion to adjourn meeting at 5:24 pm made by R. Nash; seconded by M. Closs. Motion carried.

Minutes are not official until they are approved at the following month's meeting

Respectfully submitted Kelly Engelhardt, 5/26/21