

COMMON COUNCIL PROCEEDINGS OF THE CITY OF LADYSMITH
June 11, 20185:15 p.m.Council Chamber

Roll Call. Members present: A. Christianson 2, J. Fields, A. Hraban, M. Hraban, B. Morgan, B. Stoneberg. Absent: J. Pearson, M. Platteter.

Others present: A. Christianson 1, K. Gorsegner, Z. Gotham, K. Julien, A. Kenyon, L. Klink, D. Parker, C. Pohlman, J. Pohlman II, J. Pohlman III, K. Scharenbroich.

Call to Order:

Mayor Christianson called the meeting to order and served as chair.

Pledge of Allegiance:

Mr. Fields led the Pledge of Allegiance.

Minutes:

Motion was made by A. Hraban, seconded by M. Hraban and carried by voice vote to approve the minutes of the May 29, 2018 Council meeting.

Agenda:

Motion was made by M. Hraban, seconded by A. Hraban and carried by voice vote to approve the evening's agenda.

Hearings and Appearances:

Ms. Kendis Scharenbroich, a representative from ProWest Associates, appeared to explain advantages and costs of converting to an ARCGIS mapping program such as Rusk County has. She responded to Mr. Fields' question by stating that, while communities using such systems initially charged for information provided to the public, they seem to be getting away from that practice as time goes on. After acknowledging the capabilities that such a system will add for record keeping and up to date provision of information Adm. Christianson suggested that, owing to planned obsolescence, such a system will cost more over time than predicted. He cited the example of Rusk County's 911 system which is only a few years old, but already in need of replacement at considerable cost. Mr. M. Hraban indicated that cost is on the order of \$300,000. He, in turn, attested to the County system's benefits and indicated such systems are the direction of the future.

P.E. Zech Gotham, from Morgan and Parmley, appeared to seek approval of engineering design contracts for anticipated 2019 street projects involving Fritz, Worden and Summit Avenues, and W. 5th St. He explained that these need to be submitted as part of the respective applications for financial assistance. Time is of the essence as Clean Water Fund (CWF) apps are due by the end of the month. A CDBG app for the Fritz and Worden projects was submitted in May.

Mr. Gotham answered Mr. Morgan's question by stating that "construction oversight" in cost estimates for the above-referenced projects does not constitute "daily inspection".

Rather, it assumes weekly and “as needed” visits. He also indicated the following anticipated schedule for Summit Ave.

- March 8, 2019: Project bids due
- March 11, 2019: Award contract
- March 30, 2019: Contracts executed

Mr. Fields asked Mr. Gotham about his thoughts on an ARCGIS system to which he replied that he doesn't use it at this time so doesn't feel qualified to comment.

Motion was made by M. Hraban and seconded by Morgan to approve a contract with Morgan and Parmley to prepare both CWF and SDWLP applications on behalf of the City relating to pending projects on Fritz and Worden Avenues. Roll call vote: Platteter-absent; Morgan-yes; M. Hraban-yes; Fields-yes; Stoneberg-yes; A. Hraban-yes; Pearson-absent. Motion carried.

Motion was made by M. Hraban and seconded by Fields to approve a contract with Morgan and Parmley to prepare both CWF and SDWLP applications on behalf of the City relating to a pending project on Summit Ave. and W. 5th St. N. Roll call vote: M. Hraban-yes; Fields-yes; Stoneberg-yes; A. Hraban-yes; Pearson-absent; Platteter-absent; Morgan-yes. Motion carried.

When Mr. Gotham raised concerns about getting timing to work if City needs to use WDNR's CWF and SDWLP loan programs as well as WisDOT's MSID program on Summit Ave. both DPW Gorsegner and Adm. Christianson indicated the importance of MSID funds and advocated reapplying for 2019 funds.

Asst. DPW Parker thanked students and adult supervisors who worked on Earth Day projects.

Resolutions and Ordinances:

DPW Gorsegner described the Compliance Maintenance Annual Report as akin to a report card on City operation of its sanitary sewer and wastewater treatment systems. He went on to say that the Report looks good and the City has been fortunate to have WWTF operators who take pride in what they do and tweak the plant as they are able to make it run even better than anticipated. Motion was made by Fields, seconded by M. Hraban and carried by voice vote to adopt Resolution #2018-12 approving the Compliance Maintenance Annual Report (CMAR) relating to operation of the City's wastewater treatment facility (WWTF).

Motion was made by Fields, seconded by Stoneberg and carried by voice vote to adopt Resolution #2018-13 to modify downtown façade assistance program rules to clarify the following:

- That pavement is an allowable exterior upgrade.
- That improvements made to property with benefit of this program shall remain with the property if it is conveyed.
- Investments in fixtures and business equipment may be counted as applicant match.

-Down payments on purchase of the subject real estate may be counted as applicant match.

District and Committee Reports:

District One, Mr. Platteter:

Mr. Platteter was absent. It was noted, however, that the Planning Commission will meet at 5:15 p.m. on June 19th to consider site plans for a couple new commercial buildings.

District Two, Mr. B. Morgan:

Mr. Morgan made a motion, which was seconded to approve completion of electrical work at the Lake Ave. rail display by J L Electric at a cost of \$1,435 to TIFD #8. It was noted that that lights in the display will work off the light circuit for the parking lot in which it is located. It is preferred that a full-time outlet be available to serve both the display and farmer's market. Adding this will be investigated. Roll call vote: Fields-yes; Stoneberg-yes; A. Hraban-yes; Pearson-absent; Platteter-absent; Morgan-yes; M. Hraban-yes. Motion carried.

Mr. Morgan called attention to some split (from freezing) pipes that former Mayor Reynolds dropped off for illustration of issues he is encountering at the Armory. Mr. Morgan also stated that he attended the amphitheater dedication over the weekend.

Mr. Morgan restated his previous comment that a roof structure needs to be built over the restored boxcar and caboose at the Visitor Center rail display to protect the City's investment in these vehicles. He went on to say the caboose is one of the nicest around.

District Three, Mr. M. Hraban:

Mr. Hraban called attention to minutes of the June 4, All Committees meeting.

Mr. Hraban advised that he is on the committee that will select the new county Administrator. He also commented on how great all the happenings the past weekend were (Music in the Park; Bluegrass Festival; Lions Clubs 50 year celebration; Hospital's 100 year observance) and how great it would be if there were events every weekend. He also commented on upcoming new activities: Flambeau Gravel Grinder Bike Race; and, Rusk County Rodeo.

District Four, Mr. J. Fields:

Mr. Fields set a Community Development Committee meeting for June 20th at 5:20 p.m.

District Five, Mrs. B. Stoneberg:

Mrs. Stoneberg advised the Police and Fire Commission will meet at 5 p.m. June 13th.

District Six, Mr. A. Hraban:

Mr. Hraban called attention to minutes of the June 4, Public Works Committee meeting.

Mr. A. Hraban made a motion and M. Hraban seconded to authorize purchase of a riding

mower from Ace for \$2,050, as a cost to the City's water utility. Roll call vote: Stoneberg-yes; A. Hraban-yes; Pearson-absent; Platteter-absent; Morgan-yes; M. Hraban-yes; Fields-yes. Motion carried.

Mr. A. Hraban made a motion and M. Hraban seconded to approve a Proposal from SEH to investigate the feasibility of developing a residential subdivision on City-owned property lying south of Phillips Ave. and between E. 2nd St. and E. 4th St. S. as a \$5,500 cost to the Council grants and aids budget line. Mr. Morgan suggested holding off for a time to allow cleanup of the area to be completed so a better visual assessment can be completed. There seemed to be concurrence to proceed, but with start of the assessment to be delayed until fall. Roll call vote: A. Hraban-yes; Pearson-absent; Platteter-absent; Morgan-no; M. Hraban-yes; Fields-yes; Stoneberg-yes. Motion carried.

Mr. A. Hraban made a motion and Morgan seconded to fill two more seasonal worker positions in view of unavailability of regular workers owing to injuries, light duty limitations, and vacation use. Roll call vote: Morgan-yes; M. Hraban-yes; Fields-yes; Stoneberg-yes; A. Hraban-yes; Pearson-absent; Platteter-absent. Motion carried.

Mr. A. Hraban made a motion which was seconded by M. Hraban to modify the scope of work for the pending Worden Ave. reconstruction project to include installation of a new 8" water main in the 200 W. block of that street, which block is currently served by a smaller dead end main. Roll call vote: M. Hraban-yes; Fields-yes; Stoneberg-yes; A. Hraban-yes; Pearson-absent; Platteter-absent; Morgan-yes. Motion carried.

District Seven, Mrs. J. Pearson:

Mrs. Pearson was absent.

Police and Fire Dept. Reports, K. Julien:

Chief Julien reported that he will be joining CN police in an effort to monitor how pedestrians interact with the railroad in order to better educate our residents about hazards associated with trespass onto CN property. He went on to say it is important to keep up a working relationship with CN. The Chief also indicated the focus of the upcoming P&FC meeting will be to interview candidates for the p.t. position opening.

Public Works Dept. Report, Mr. K. Gorsegner:

The DPW requested approval of an invoice from McCabe Const., in the amount of \$24,793.25, for work completed on W. 2nd St. N. This leaves \$30,215 yet to be paid. Motion was made by M. Hraban and seconded by A. Hraban to approve. Roll call vote: Stoneberg-yes; A. Hraban-yes; Pearson-absent; Platteter-absent; Morgan-yes; M. Hraban-yes; Fields-yes. Motion carried.

The DPW requested approval of an invoice from McCabe Const., in the amount of \$124,844.40, for work completed on the Center Ave./ E. 8th St. S./Pederson Ave. project. There is \$132,378.78 remaining to be paid. Motion was made by M. Hraban and seconded by Fields to approve. Roll call vote: A. Hraban-yes; Pearson-absent; Platteter-absent; Morgan-yes; M. Hraban-yes; Fields-yes; Stoneberg-yes. Motion carried.

Motion was made by M. Hraban and seconded by Fields to approve the following invoices from Morgan and Parmley:

-\$14,307.50 for Fritz and Worden Ave. engineering.

-\$5,000 for 2019 CDBG application preparation relating to Fritz and Worden Avenues.

Roll call vote: Pearson-absent; Platteter-absent; Morgan-yes; M. Hraban-yes; Fields-yes; Stoneberg-yes; A. Hraban-yes. Motion carried.

Motion was made by A. Hraban and seconded by M. Hraban to approve D C Crete's Proposal to repair and replace listed sidewalks, curb and gutter at the same rate as last year as a cost to 2018 budget set aside for this purpose. Roll call vote: Fields-yes; Stoneberg-yes; A. Hraban-yes; Pearson-absent; Platteter-absent; Morgan-yes; M. Hraban-yes. Motion carried.

Project Updates

-The P.O. parking lot and Wagon Bridge Landing have been paved.

-Adjoining lots along E. 8th St. S., Center and Pederson Avenues are being restored this week with final paving anticipated next week.

-New storage buildings have been placed at ball fields.

Administrative Report, Mr. A. Christianson:

Adm. Christianson requested approval of a Proposal from J L Electric to replace security light heads at the Rockwell plant parking lot for \$3,900, as a cost to Fund 210 (Rockwell rent). Motion was made by M. Hraban and seconded by Stoneberg to do so. Roll call vote: M. Hraban yes-; Fields-yes; Stoneberg-yes; A. Hraban-yes; Pearson-absent; Platteter-yes; Morgan-yes. Motion carried.

Adm. Christianson requested approval of an SEH Proposal in the amount of \$3,500 to prepare a grant application on the City's behalf seeking \$25,000 in CDBG monies to be used in combination with a like amount of local "matching" funds to investigate the feasibility of converting either the former Armory or the former Elementary School into a community center. [This will include a needs assessment, preparation of a cost estimate, and identification of any operating funds.] A question was raised why all the quotes from SEH. Adm. Christianson replied that it is good to keep options open with vendors and that the City has previously had very good results using SEH as a consultant on CDBG economic development projects, in particular. Motion was made by Stoneberg and seconded by A. Hraban to approve. Roll call vote: Fields-yes; Stoneberg-yes; A. Hraban-yes; Pearson-absent; Platteter-absent; Morgan-yes; M. Hraban-yes. Motion carried.

Referring to the training Attorney Dale provided to both elected and appointed officials at the June 4, All Committees meeting, Adm. Christianson cautioned that once training of that sort is provided it raises the expectation that behavior will follow suit.

Attorney's Report, Mr. A. Kenyon:

Atty. Kenyon had nothing to report.

Mayor's Forum, Mr. Christianson:

Mayor Christianson asked those present if they have their population retention idea priority votes to turn in for compilation.

The Mayor then also noted the many activities that had taken place over the previous few days, including but not limited to the following: Log Cabin Days; windmill dedication at the Historical Society Museum; and, the first farmer's market at the new location. He went on to say he had seen Council members and City staff at these events and thanked them for participating. He also thanked those who organized these events for the many hours they invested in planning and implementing them.

A handful of those present commented on a need to take the City's website to another level. It was suggested that links to video depicting City utility operations might be very enlightening for residents, and that recognizable local photos will be preferred.

Licenses and Permits:

Motion was made by Fields, seconded by M. Hraban and carried by voice vote to grant a Temporary Class "B" Beer/Wine Picnic License to Ladysmith Jaycees for the Flambeau River Gravel Grinder for Sept. 7-8, 2018, with understandings that Lions Club may also be involved; that fencing requirements are waived; and, that live music and craft beers may or may not be included.

Motion was made by M. Hraban, seconded by Fields and carried by voice vote to approve a Temporary Class "B" Beer/Wine Picnic License to Ladysmith Fire Dept. for Mardi Gras water fights to be held July 21, 2018.

Motion was made by M. Hraban, seconded by Fields and carried by voice vote to grant temporary tavern operator's licenses to Dana Stewart and Brian Eichner for Mardi Gras water fights, contingent upon LPD approval.

Motion was made by M. Hraban, seconded by Fields and carried by voice vote to Grant Cheryl Tarsa a tavern operator's license for Dollar General, contingent upon LPD approval.

Motion was made by Fields, seconded by M. Hraban and carried by voice vote to grant tavern operator's licenses to Anne McCain and Deborah Walzel for Veteran's Memorial Association, with McCain contingent upon LPD approval.

Adjourn:

Upon motion by A. Hraban, which was seconded by M. Hraban and carried by voice vote, the meeting was adjourned just before 8 p.m.

Recorded by: _____

Alan Christianson
Adm.-Deputy Clerk