



# City of Ladysmith

## Police & Fire Commission Meeting Minutes for June 28, 2017 5:00PM at the Ladysmith Fire Hall

**Present:** Commission Members: Cora Schultz, Rick Nelson, Mike Closs, Rick Nash, LFD Acting Chief Kyle Gibbs, City Council Liaison Jennifer Pearson, LPD Chief Allen Lobermeier, Lt. Kevin Julien, Kelly Engelhardt

1. Meeting was called to order at 5:00P.M. by C. Schultz.
2. Motion to approve the minutes of the May 17, 24, 31<sup>st</sup> meetings was made by R. Nelson; seconded by M. Closs. Motion carried.
3. Motion to approve the evening's agenda made by R. Nash; seconded by R. Nelson. Motion carried.
4. Motion to approve the monthly invoices was made by M. Closs; seconded by R. Nash. Motion carried.
5. No appearances by the public.
6. Motion to appoint Administrative Secretary Kelly Engelhardt Secretary for the Police & Fire Commission motion by R. Nash; seconded by R. Nelson. M. Closs abstained from voting. Motion carried.

### **FIRE DEPARTMENT**

7. *Chief's Report:* Gibbs reported that calls were at 96 calls for the year. Gibbs advised that the department was not going to charge the Jaycees for fireworks for the Mardi Gras show. Firefighters will be paid their wages for their time. New fire truck is expected in August. Gibbs advised that they have received 4 applications for the position of firefighter. Gibbs advised that they are looking to fill approximately 2-3 spots. Gibbs advised that the department currently has 24 fire fighters and that the department normally averages between 26-27. Gibbs advised that the open records request from former Chief Dave Tuma has been completed. Tuma has 5 days to review the information and get back to the city. Gibbs advised that the Assistant Fire Chief position will be held over until the Fire Chief position is filled. Gibbs advised that the dry hydrant north of Thornapple will be replaced in the fall at an approximate cost of \$1500-\$2000. Gibbs advised that they will be receiving a bill from Hayward Fire Department for their assistance with the canoe drowning that occurred 5/18/17. Gibbs advised that Hayward advised that when he receives the bill they can discuss and negotiate payment. Gibbs advised next time this happens they will use the DNR resources instead of contacting another fire department. Gibbs advised that there should be some research into charging insurance companies for fire calls. Gibbs gave out a handout of a policy of theirs for emergency response without a siren. It was decided that this will be put on the agenda next month to discuss. Gibbs advised that he was approached by the WRA and advised that they would be willing to share a boat that they have with the department at no cost to the department.

### **POLICE DEPARTMENT**

8. Chief advised that Adam Sternweis would be starting July 5, 2017. Chief advised that his FTO would take approximately 10-12 weeks.

Minutes are not official until they are approved at the following month's meeting  
Respectfully submitted Kelly Engelhardt, Ladysmith Police Department

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9. Chief's Report: Chief advised that Lt. will be participating in a Certified Public Management program which is a 9 week course and meets 1 week every other month. Chief advised that Sgt. Brian Kusmirek has been with the LPD for 20 years and presented Sgt. Kusmirek with a plaque and thanked him for his dedicated service. Chief advised that there needs to be a discussion of budgeting for a new squad next year.
10. Next meeting date July 19, 2017 at 5:00 pm.
11. Motion to adjourn at 5:32 pm made by R. Nash; seconded by R. Nelson. Motion carried.