

## **JUNE 13, 2023 CEMETERY BOARD MEETING MINUTES**

2:00 PM Meeting at Ladysmith City Hall Council Chambers. Members present: Gordon Pedersen, Doug Pavlik, Marilee Morgan.

Others present: Asst. DPW- Doug Parker, Deputy Treasurer Sara Nelson, DPW-Kurt Gorseger.

### **Call to Order:**

Councilman Gordon Pedersen acted as chair and called the meeting to order at 2:00 PM.

### **Elect Board Chairman:**

Councilman Pederson opened the floor for Cemetery Board Chairman nominations. Gordon Pedersen nominated Doug Pavlik, no second received. Marilee Morgan nominated Gordon Pedersen, second by Doug Pavlik. No other nominations were made.

*Motion by Marilee Morgan to nominate Gordon Pedersen as Cemetery Board Chairman, second by Doug Pavlik. Motion passes by unanimous voice vote.*

### **Approve February 1, 2022 Meeting Minutes:**

*Motion by Doug Pavlik to approve the February 1, 2022 Cemetery Board Minutes, second by Marilee Morgan. Carried by a voice vote.*

### **Public Comments:**

No public present, no public comments.

### **Cemetery update:**

The winter storm damage is being cleaned up however trees and shrubs continue to fall. Clean up will continue throughout the summer.

### **Road Extension:**

Bids were received to extend Meadowlark & Sunrise from Anderson Landscape and HAAS Sons. The road extension was part of the Servants of Mary purchase agreement. It is a 2023 budgeted expense.

*Motion by Doug Pavlik to approve the bid from Anderson Landscape \$11,200 for the gravel road extension of Meadowlark and Sunrise roads, second by Marilee Morgan. Carried by a voice vote.*

### **Cemetery Storage:**

Mr. Parker noted the need for additional storage in the cemetery, grave warmer, foundations, backhoe, lawn mowers, trimmers and plywood sheets are being crammed in to corners or remain outdoors. Mr. Parker received independent quotes from local contractors for concrete work, electrical, door installation, materials and construction of a 24'x24' storage garage. Verdegan Construction submitted a complete bid that does a good job of reporting the construction costs. The funding to cover the cost of adding this storage garage would be covered by general funds resulting from the cemetery lot sales to the Servants of Mary in 2022.

*Motion by Doug Pavlik to approve the construction of a 24'x24' storage garage per bid by Verdegan Construction to the amount of \$32,100. Roll call vote, Marilee Morgan-Yes, Gordon Pedersen-Yes, Doug Pavlik-Yes. Motion Passes.*

**Next Meeting Date:**

As needed

**Adjourn:**

*Motion to adjourn by Gordon Pedersen, second by Doug Pavlik. Motion carried by voice vote.*

Meeting adjourned at 2:22 PM.

Meeting Minutes by Doug Parker 06/14/2023