

JUNE 19, 2023 PROPERTY COMMITTEE MEETING MINUTES

4:00 PM Meeting at Ladysmith City Hall Council Chambers. Members present: John Hoover, Al Christianson, Gordy Pedersen.

Others present: Asst. DPW- Doug Parker, Admin- Alan Christianson, DPW-Kurt Gorsegner

Call to Order:

Chair John Hoover asked Administrator Christianson to chair the meeting. Meeting Called to order at 4:08 PM.

Approve May 16, 2022 Minutes:

Motion by Al Christianson to approve the May 16, 2022 joint Property Committee & Community Development Minutes, Second by Gordy Pedersen. Motion carried by voice vote.

Council Chamber Remodel:

DPW Kurt Gorsegner noted that the front portion of city hall was renovated a few years ago but the Council Chambers had not seen improvements for many years. Councilman Christianson remarked that in the 1980's a vehicle was parked in the area that is now the council chambers.

Northland Technical College students in the Architectural Design Program provided a couple of space design options, after review an L-shaped layout was selected as the best fit for the space. The design features an L-shaped desk, new flooring, a gable style roof design, Camera's, audio, visual equipment and new wall surfacing. Estimate for electronics is estimated between \$40-50,000. Meetings equal public accommodation, better audio and visual helps the city conduct quality based transparent meetings. The city has presenters and/or engineers that charge travel expenses, updating audio and visual capabilities can remove some of these expenses.

Funding for the renovated space would be paid for using COVID funds, this may be full or in part.

Administrator Christianson estimated \$320,000 in COVID related funds.

Councilman Christianson remarked that the current desk is made well but creates a lot of unusable space. Councilman Christianson remarked he has grown maple & oak on his property and would like to see a quality desk made of these wood species. Mr. Gorsegner noted that the preliminary plans indicate a gable style roof which can be designed however the current ceiling furnace will need to be accommodated for in the design. Councilman Hoover noted that this would be a "Design Built" renovation. When asked if Hoover Builders was interested in the project, Mr. Hoover responded "no" plenty of projects already underway. DPW Gorsegner noted that during construction meetings could be conducted in the Fire Department meeting room or Public Works breakroom. Final Council Chamber design features will be approved by the Property Committee.

Motion by John Hoover to continue with council chamber design aspects and contractor quotes, Second by Al Christianson. Motion carried by voice vote.

City Hall Server:

The city hall server was purchased in 2015, it is a 2012 model Microsoft Windows server. Microsoft has declared end of life for these servers (will no longer support these servers), thousands of these servers are being replaced. Mr. Parker related a conference call he had with Locknet IT Support, server options include cloud based or in house hardware. In house hardware recommended by contracted IT support. The city was able to extend the server warranty till 2024, New server cost is quoted at \$23,145. Mr. Parker asked that \$24,000 be included in the 2024 budget. Cost split between City Hall, street, water and sewer. Mr. Hoover asked that the server upgrade be rolled into the council chamber renovation.

Motion by Al Christianson to add the \$24,000 server purchase into the 2024 budget, second by John Hoover. Roll call vote, John Hoover-yes, Al Christianson-yes, Gordy Pedersen-yes. Motion passes.

Adjourn:

Meeting adjourned 4.52 PM.

Motion by Al Christianson to adjourn, Second by John Hoover. Motion carried by voice vote.

Minutes by Doug Parker 6/20/23