

**COMMON COUNCIL PROCEEDINGS OF  
THE CITY OF LADYSMITH**

Monday, June 22, 2020

5:15 pm

Rusk County Government Center

Members present: M. Platteter, B. Groothousen, G. Schueller (came in @ 6:25 pm), A. Hraban, M. Reynolds Absent: B. Morgan Others present: S. Kavanagh, Adm A. Christianson, A. Kenyon, Cora Schultz, K. Gibbs, K. Gorsegner. Callers on the phone lines: Cindy Pohlman, Luke Klink, John Pohlman, II.

**Call to Order.** Acting Mayor A. Hraban called the meeting to order at 5:15 pm.

**Roll Call.** The Clerk took roll call and a quorum was present.

**Pledge of Allegiance.** M. Reynolds led the Pledge of Allegiance.

**Minutes and Agenda.** Motion by A. Hraban, to approve the June 8, 2020 Council Minutes and the June 22, 2020 Council Agenda, seconded by B. Stoneberg. Motion carried by voice vote.

**Public Appearances.** No public comment.

**Ordinances and Resolutions:** Council members reviewed the proposed revisions to the Wellhead Protection Ordinance. A public hearing will be held on July 13, 2020 to consolidate both Wellhead Protection Ordinances that are currently “on the books” and to update this ordinance to comply with current DNR requirements and Rural Water standards. Once the ordinance is adopted, a Wellhead Protection Plan will be drafted and approved.

**District 1, Platteter.** The Farmer’s Market was held on Saturday, June 13, from 8:30 am-12:00 pm and foot traffic seemed to be about the same as last year.

**District 2, Morgan. Absent.** Adm Christianson informed the council that Mr. Morgan has been in contact with John and Dorothy Ruege, who are in the process of relocating, and inquired of Mr. Morgan if the City would have a use for their son, Phil Ruege’s, S-10 Chevy pick-up. It was determined that the pick-up could be used by our seasonal park employees and was put to use almost immediately. Council members will be sending a card to Mr. and Mrs. Ruege thanking them for their generous donation.

**District 3, Groothousen.**

**Rail Cover.** Motion by B. Groothousen, seconded by B. Stoneberg, to seek bids to extend the rail cover over the 2 remaining cars on the Soo Rail display at a cost to TID #9. Motion carries by voice vote.

Motion by B. Groothousen, seconded by B. Stoneberg, to authorize Morgan & Parmley to proceed with plans and engineering needed for a mono-style roof design for the rail cover over the caboose and box car up to \$6,000 to be covered by TID #9. B. Groothousen-yes, B. Stoneberg-yes, A. Hraban-yes, M. Reynolds-yes, M. Platteter-yes. Motion carries.

Motion by B. Groothousen, seconded by M. Reynolds to seek bids for installing framework and power for a double-sided Veterans/Famous Persons mural to be built on the west side of Fire Hall driveway. Motion carries by voice vote.

Motion by B. Groothousen, seconded by M. Reynolds, to approve Park Board recommendation to spend up to \$3,800 out of Parks 2020 budget for the Department of Wildlife Services to come in and remove nuisance geese from OJ Falge Park and Memorial Park. B. Groothousen-yes, B. Stoneberg-yes, A. Hraban-yes, M. Reynolds-yes, M. Platteter-yes. Motion carries

Motion by B. Groothousen, seconded by M. Reynolds, to authorize Eric Ringstad to replace ramp and various other carpentry projects at the rail display up to \$1,500 in order to get the display opened again to the public. B. Stoneberg-yes, A. Hraban-yes, M. Reynolds-yes, M. Platteter-yes, B. Groothousen-yes. Motion carries.

It still needs to be determined who will be responsible to unlock/lock up the rail display this summer.

**District 4, Schueller.** Absent.

**District 5, Stoneberg.** Motion by B. Stoneberg, seconded by B. Groothousen, to approve the paid invoices as presented. B. Stoneberg-yes, A. Hraban-yes, M. Reynolds-yes, M. Platteter-yes, B. Groothousen-yes. Motion carried.

**District 6, Hraban.** Nothing to report.

**District 7, Reynolds.** Nothing to report.

**Police and Fire Report.** Fire Chief Gibbs reported that the annual pancake breakfast and water fights, in conjunction with Mardi Gras, have been cancelled this year. The decision was also made to shoot off the fireworks on July 18 at the same location that has been used in previous years – across the river from Memorial Park.

**Public Works Report.** Motion by M. Reynolds, seconded by B. Stoneberg, to approve payment to Barriento's in the amount of \$4,708.32 for "reimbursables" per contract for the design,

bidding and construction of the new PW shop. A. Hraban-yes, M. Reynolds-yes, M. Platteter-yes, B. Groothousen-yes, G. Schueller-no, B. Stoneberg-yes. Motion carries.

Motion by M. Reynolds, seconded by B. Groothousen, to authorize the bid from Monarch Paving for \$3,242 to pave the alley between W 8<sup>th</sup> St N and W 9<sup>th</sup> St N, starting at Lake Ave going north for approximately 140 ft and from Rand's in the amount of \$450 to prep the alley prior to paving. M. Reynolds-yes, M. Platteter-yes, B. Groothousen-yes, G. Schueller-yes, B. Stoneberg-yes, A. Hraban-yes. Motion carries.

### **Administrator's Report.**

**Elevator at Former Elementary School.** Motion by M. Platteter, seconded by B. Groothousen, to authorize entering into an annual maintenance contract with Otis Elevator for \$852 to inspect the elevator at the former elementary school facility. M. Platteter-yes, B. Groothousen-yes, G. Schueller-yes, B. Stoneberg-yes, A. Hraban-yes, M. Reynolds-yes. Motion carries.

**Carpet/Chair Cleaning.** Motion by B. Stoneberg, seconded by M. Platteter, to authorize up to \$1,500 for Bob's Carpet Cleaning to professionally clean City Hall carpets and upholstered chairs, which will qualify for reimbursement through the CARES Act. B. Groothousen-yes, G. Schueller-yes, B. Stoneberg-yes, A. Hraban-yes, M. Reynolds-yes, M. Platteter-yes. Motion carries.

**Westlake Enterprises Maintenance.** Motion by B. Groothousen, seconded by B. Stoneberg, to repair/replace the listed items (bathroom exhaust fan, broken toilet seats and screen around air conditioner unit) from rent revenue of this facility and in the future, take care of these types of maintenance issues without the need for council approval. Motion carries by voice vote, 1 abstention-M. Reynolds.

**Craft/Car Show/Live Music.** On July 18, 2020, a car show will be held from 10:00 am until 2:00 pm; a craft sale will be held from 9:00 am-2:00 pm in downtown Ladysmith and live music will be set up at three different locations from 11:00 am-11:00 pm. Motion by M. Reynolds, seconded by A. Hraban, to authorize "open container" from 3:00-11:00 pm on July 18, 2020 in the downtown area that has been approved for street closure; alcohol must be purchased from licensed taverns. Motion carried by voice vote.

**Attorney's Report.** Atty Kenyon reported one local lodging property is delinquent in filing their 2020 1<sup>st</sup> Quarter Room Tax Return. He inquired whether the council was so inclined to grant a filing extension. Because room tax is collected from the hotel guest and owed to a taxing authority, that tax should not be used to cover operating expenses and should be remitted in a

timely manner. Atty Kenyon was asked to follow up with the lodging owner to facilitate collecting the delinquent room tax.

**Licenses and Permits.** Motion by A. Hraban, seconded by B. Groothousen, to approve the Temporary Class "B"/"Class B" Retailer License Application for Ladysmith Main Street's Free Patchouli Concert on June 26, 2020. Motion carried by voice vote.

Motion by A. Hraban, seconded by M. Reynolds, to approve Operator Licenses for Stephanie Ring, Tracy Scoles, Angela Kriz, Stella Thomas and Tina Gutierrez. Motion carried by voice vote.

**Mayor's Forum.** Council members prefer to continue to hold City Council meetings at the Rusk County Government Center meeting room, when available. B. Groothousen also asked that the council meetings be offered virtually through dialing in or connecting via internet. City Hall staff was asked to inquire of the League of Wisconsin Municipalities about the legal ramifications for offering this service; mainly, if internet connection is lost, does the public meeting need to be immediately adjourned.

**Closed Session.** Motion by A. Hraban, seconded by M. Reynolds, to go into closed session under authority granted in S. 19.85(1)(e) Wis Stats. to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; to wit: to negotiate sale of City owned property. M. Platteter-yes, B. Groothousen-yes, G. Schueller-yes, B. Stoneberg-yes, A. Hraban-yes, M. Reynolds-yes. Motion carries.

Motion by M. Reynolds, seconded B. Stoneberg, to adjourn the meeting at 7:12 pm. Motion carried by voice vote.

Respectfully submitted,



Shari Kavanagh, City Clerk