

Rusk County Community Library Board Meeting Minutes

Tuesday, June 8th, 2021

Present: Hollis Helmecci, Randy Tatur, Al Hraban, Cindy Pohlman, Anna Kauffman, Leah Fuse, Annette Barna

The board reviewed the May 2021 meeting minutes. A motion to approve the May 2021 Rusk County Community Library meeting minutes was made by Al Hraban and seconded by Cindy Pohlman. The motion carried.

Next, the board reviewed the *May 2021* financial statements. The motion to accept the May 2021 financial statements was made by Cindy Pohlman and seconded by Al Hraban. The motion carried.

Next, a review of the May/June 2021 invoices was made by the board. A motion to approve the May/June 2021 invoices was made by Anna Kauffman and seconded by Leah Fuse. The motion carried.

The board had a discussion of the library maintenance issues. There was some work being done on the downstairs ducts. Al Hraban will check with Marty Reynolds on what work was completed in the downstairs library ducts. An elevator inspection, for a cost of \$997.00, was conducted to report that the emergency phone in the elevator will need to be replaced. Hollis would appreciate the maintenance workers to give her feedback, after they come to work on library maintenance issues. One of the phones is not working and may need to be replaced.

Next, the board discussed the IFLS non-compliance issue. Kitzie Winters, Finance Director, wrote a letter explaining that the Ayres and Associates invoice was charged to the capital budget, not the library fund balance. A motion to accept this letter from County Finance to become compliant with IFLS was made by Cindy Pohlman and seconded by Al Hraban. The motion carried.

The board discussed COVID-19 adjustments to library service. There will be no quarantining of materials upon return, full library hours will start July 1st, masks are requested, but not required, still working on volunteer hours, Friends of the Library can open, and the downstairs will not be rented until the ductwork is completed.

The Director's report was given Hollis Helmecci. Act 150 requests are being sent out. The total amount due is \$18,776.00. Children's programming is low due to working on the Summer Reading Challenge. The American Recovery Act for technology grants only pays for short-term funding, not long-term.

The next meeting is scheduled for Tuesday, July 13, 2021.

Respectfully submitted by Leah Fuse