

Rusk County Community Library Board Meeting Minutes

Tuesday, July 14, 2020

Present: Hollis Helmecci, Randy Tatur, Leah Fuse, Cindy Pohlman, Gerard Schueller, and Annette Barna

Public Present: Lyle Lieffring

At 5:00pm the meeting was called to order by Randy Tatur in the upper level of the Rusk County Community Library.

Motion to approve the May 12th, 2020 meeting minutes was made by Randy Tatur and seconded by Cindy Pohlman. Motion carried.

Review was made of the May and June financial statements. Motion was made to accept May/June statements by Cindy Pohlman and seconded by Annette Barna. Motion carried.

Review was made of the invoices from May, June, and July 2020. Motion to approve May, June, and July invoices was made by Cindy Pohlman and seconded by Annette Barna. Motion carried.

Board reviewed and discussed COVID-19 adjustments to library services. Hollis reported that the hours are working okay for the staff. 10 people are allowed in the building at a time, public are not required to wear masks, there is no curbside services, and patrons are only allowed 30 minutes on computers.

Board reviewed and discussed the epidemic/health emergency policy. Motion to approve the epidemic/health emergency policy was made by Cindy Pohlman and seconded by Leah Fuse. Motion carried.

The director's report was given by Hollis Helmecci. The library continues to offer many great online summer activities. The lower level AC unit had maintenance problems again. Hollis prepared and mailed the Act 150-420 requests. Total revenue for 2021 will be \$23015.06. The copier needs to be replaced and upgraded. Currently the library is open half the regular hours and circulation is just below half the regular circulation numbers. The board reviewed the RCCL Anti-Racism Statement and noted that links and resources are in the process of being created for patron use.

Patrons, staff, and board members are concerned about the building maintenance issues. The board asked Hollis to make a list of priorities for building repairs. The board will write a formal request and send it to the city and county board members to help address this concern.

Next meeting is scheduled for Tuesday, August 11th, 2020.

Meeting was adjourned at 6:19pm.

Respectfully submitted by Leah Fuse

