

Rusk County Community Library Board Minutes  
August 13, 2019

Present: Hollis Helmecci, Cindy Pohlman, Stan Schmit, Janet Platteter, Mark Platteter, Randy Tatur

Meeting was called to order at 5:00 PM in the lower level of the library by Randy Tatur.

Motion was made by Mark Platteter and seconded by Janet Platteter to approve the July 9th, 2019 minutes. Motion carried.

Review was made of the July 2019 financial statements. Motion to accept the financial statements for July 2019 was made by Stan Schmit and seconded by Mark Platteter. Motion carried.

July/August 2019 invoices were reviewed. Motion to accept and pay the bills was made by Janet Platteter and seconded by Stan Schmit.

The 2020 budget was reviewed. Due to the audit still not being complete, the fund budget is still not known. Once the audit is received, the budget can be finished.

Two bids for the lighting upgrades were presented. One from B&B Electric Inc. for \$27,233.35 and one from Static Electrical for \$14,448.40. A motion to accept the bid from Static Electrical for \$14,448.40 contingent upon satisfactory review by city/county staff was made by Janet Platteter and seconded by Stan Schmit. Motion carried.

Hollis Helmecci stated board members should review the Inclusive Services Assessment before the September meeting so an action plan can be discussed.

The Meeting Room Policies were reviewed. Two changes were suggested:

**1) Access** - Access to the Community Rooms shall be by keypad code. Code will be provided following payment. **2) User Responsibilities # 3** - All users must lock doors as they leave the building. Motion was made to approve the suggested changes by Mark Platteter and seconded by Janet Platteter. Motion carried.

The director's report was presented by Hollis Helmecci. There were a total of 18 events with 1,307 participants. The budget is on track. Hollis noted that she did get bids for the book cabinets that were rotted, as well as a bid for the circulation desk repair. If the lighting upgrades cost less than the library's money CD, the leftover money could possibly be used to pay for the circulation desk.

Meeting adjourned at 6:27 PM

Respectfully submitted by Cindy Pohlman