

**NOTICE OF COMMON COUNCIL MEETING TO BE HELD
5:15 P.M., MONDAY, AUGUST 26, 2019
LADYSMITH COUNCIL CHAMBER
107 WEST SECOND STREET SOUTH
LADYSMITH, WISCONSIN**



Invitations to: Council members, Mayor, City Atty., Adm., DPW, Asst. DPW, Police Chief, Fire Chief, media.

AGENDA

- 1) Call to order at **5:15 p.m.**
- 2) Roll call and Pledge of Allegiance.
- 3) Approve August 12, 2019, Council minutes. pp.3-7
- 4) Approval of the evening's agenda.
- 5) Introduction of guests, hearings.
- 6) Public comments.
- 7) Action on Resolutions, Ordinances and other selected matters.
 - a. Possible action on Resolution #2019-15 authorizing sale of City-owned real estate located along E. 2nd St.
 - b. Action to approve Ray Carlson's report on snow dump relocation (not needed).
- 8) License and Permits
 - a. Action on renewal of all liquor licenses and all operator's licenses and applications, for changes of agent, on application for fermented malt beverage or liquor licenses, including picnic licenses, and including requests for new alcohol beverage licenses.
- 9) District One/Finance Comm./Library Board/Plan. Comm.
 - a. Report on Library Board business/meeting.
 - b. Report on August 19, Finance Comm. business/meeting. p.7
 - c. Report on Cemetery Board meeting/business.
 - d. Approve monthly invoices.
- 10) District Two/Property Committee.
 - a. Report on Property Committee meetings/business.
 - b. Report on Highway Safety meetings/business.
 - c. Report on Animal Control meetings/business.
- 11) District Three/Property/ Emergency Government/Joint Management.
 - a. Report on Community Dev./ Ethics meetings/business.
 - b. Report on Planning Commission meeting/business.
 - c. Report on Park Board meeting/business.
 - d. Action on Park Board recommendation to hire Fred Kolkmann to create plans, specs and oversee tennis court upgrades at cost of \$3,000, to TIFD#8. pp.8-9
 - e. Action to approve Dennis Wiemer's Proposal to prepare a directional sign for Pioneer Park at a cost of \$1,055 to TIFD #9. p.10
- 12) District Four/Farmer's Mkt./Community Dev./Tourism Commission.
 - a. Report on Personnel meeting/business.
 - b. Report on Farmer's Market meeting/business.
 - c. Tourism Comm. meeting/business.
- 13) District Five/Legal Affairs/Police and Fire/RLF Board.

- a. Report on Legal Affairs meeting/business.
 - Gateway Pavilion Agreement was sent out for review.
 - Call attention to explanations of differences between service dogs, therapy dogs and comfort or emotional support dogs or other pets and note local concerns.
- b. Report on Housing Revolving Loan Fund Board meeting/business.
- c. Report on Police and Fire meeting/business.
- 14) District Six/Public Works Committee/Cemetery/Ethics/Transit.
 - a. Report on Public Works/ Transit meeting/business.
 - b. Report on All Committees meeting/business. pp.
 - c. Report on Rusk Co. Emergency Govt./Emer. Planning meeting/business.
 - d. Action to accept Monarch's low bid of \$94,274.50 to repave E. 16th St. N. p.14
 - e. Action to approve request to allow adjoining owner to pave City-owned property and request to pave City alley.
- 15) District Seven/Youth and Recreation.
 - a. Report on Board of Review meeting/business.
 - b. Report on Joint Management meeting/business.
 - c. Report on Youth and Recreation meeting/business.
 - d. Action on recommendation to upgrade industrial area backstops and add field mix at a budgeted cost of \$13,975
- 16) Police and Fire Department Reports.
- 17) Public Works and Building Inspection Report.
 - a. Updates on current activities.
 - b. Action on Haas invoices for work on the Worden/Fritz rebuild; Summit Ave. rebuild; or, Fritz Ave. repave project.
 - c. Action on All Committees recommendation to leave progress payment approvals for Project Engineers and the DPW if contracts are in place. Contract Change Orders will still require Council approval.
 - d. Action on invoice from Energenics, in the amount of \$101,328 for work completed on the Doughty Rd. lift station rebuild.
- 18) Administrative Report.
 - a. Action on SEH Proposal to revise TIFD #9 and/or to help create TIFD #12 at a cost of \$24,400, to TIFD #9.
- 19) Attorney's Report.
- 20) Mayor's Comments.
 - a. Action on appointment of regular (Hraban) and substitute (Stoneberg) City reps to the Rusk Co. Highway Safety Committee.
 - b. Other.
- 21) a. Action to go into Closed Session under authority granted in S. 19.85 (1) (e), Wis. Stats. to deliberate or negotiate the purchasing of public property, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a Closed Session; to wit; to consider details of negotiation on potential sale of City properties located along E. 2nd St. S. and along Port Arthur Rd.
- 22) Return to Open Session.
- 23) Action on matter considered in Closed Session
- 24) Adjourn.

Prepared on 08/21/2019 by A. Christianson 1

The City of Ladysmith is an Equal Opportunity Employer.



FRED KOLKMANN TENNIS & SPORT SURFACES, LLC

1921 MAYFAIR RD
GRAFTON, WI 53024

262 - 685 - 7507

Email: courtbuilder@ameritech.net

www.kolkmanncourtbuilder.com



June 15, 2019

Mr. Doug Parker
Asst. Director of Public Works
City of Ladysmith
PO Box 431
Ladysmith, WI 54848

Re: Plans and Specifications Proposal – Memorial Park Tennis Courts

Dear Doug,

In accordance with your e-mail of June 13th, I am pleased to submit the following proposal to create plans, specifications, and provide inspection services for the repair of the two tennis courts at Memorial Park in Ladysmith, WI.

PROJECT DESCRIPTION

Project includes:

1. Clean courts
2. Rout cracks, install concrete in cracks
3. Level surface by either filling in areas or grinding down high areas
4. Installation of one coat of black resurfacer over entire court surface
5. Installation of a modular tile system
6. Stripe for tennis

SCOPE OF WORK

PHASE I - DESIGN SERVICES

- We will develop construction plans and technical specifications for the tennis court project for contractor bidding. Construction plans will include details showing how the various components of the project are to be constructed and the types of materials to be used. Technical specifications will be provided to assure quality control and to aid the contractor in materials and product selection and use.
- Specifications will be developed along with your assistance concerning insurance, performance bonds, construction schedule, wage rates and other items relevant to the project.
- Prior to construction bidding, we will contact several contractors that typically perform this type of work to inform them of the project and to solicit bids. We will also make additional plan sets available for other interested bidders.
- Conduct a Pre-Bid Meeting on-site with Owner and Contractors to review the scope of work, view the work site and to answer any questions about the project prior to the bid date.
- Provide a bid tabulation form for the bid opening and assist with the analysis of the bid results to determine the low bidder.

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PHASE II – CONSTRUCTION ADMINISTRATION AND INSPECTION

When construction of the project is authorized by the Owner, we will conduct and document the pre-construction conference, review submittals, verify payment requests, prepare a construction photo log, and provide intermittent inspection as needed. We will also conduct the pre-final and final inspections, and obtain a signed and dated guarantee. At completion, the project progress book, which includes both the construction documents and construction administration records, will be presented to the Owner for future reference.

SCHEDULE

No schedule at this time.

INSURANCE

We will maintain insurance for \$1M General Liability, Workers Comp., and a \$1M Professional Liability policy. Any insurance requirements above those amounts will incur extra charges.

EXCEPTIONS

- None

FEES

For the **plans and specifications (Phase I)**, we propose to perform the work described herein for a fee of three thousand dollars and no cents (\$3,000.00), in accordance with our Standard Terms and Conditions.

For the **inspection (Phase II)**, services we propose to perform the work described herein for a fee of three thousand dollars and no cents (\$3,000.00), in accordance with our Standard Terms and Conditions. Any change orders agreed to by both parties will be subject to a 10% fee.

If the services covered by this agreement have not been completed within 12 months of the date of beginning work through no fault of ours, the amounts of compensation, rates and multiples set herein shall be adjusted.

Our terms and conditions apply to this contract and are attached. This proposal is good for 90 days.

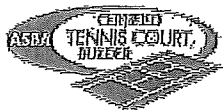
This contract shall be governed by the laws of the State of Wisconsin.

Sincerely,

Fred Kolkmann Tennis & Sport Surfaces, LLC.

Fred Kolkmann

Fred Kolkmann, CTCB



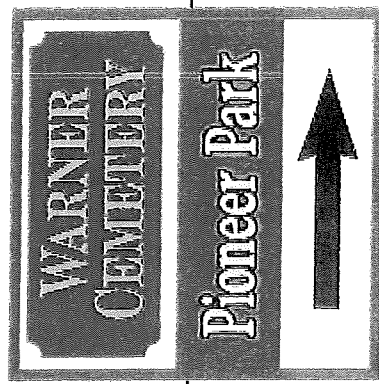
Pioneer Park / Warner Cemetery

\$1,055.00 as a cost to TIFD #9

Park Board recommends Council accepts

(2) 2' x 2' signs to be placed on an existing post at the intersection of W 5th St S & College Ave

(1) Double faced large sign to be placed at the south end of W 5th St S



Dennis Wiemer Proposal 8/7/19