



City of Ladysmith

Police & Fire Commission **Meeting Minutes for August 29, 2018** **5 PM at the Ladysmith Fire Hall**

Present: Commission Members: Cora Schultz, Mike Closs, Rick Nelson, Dan Gudis, Rick Nash, City Council Liaison Bonnie Stoneberg, LPD Chief Kevin Julien, LFD Chief Kyle Gibbs, LFD Assistant Chief Shane Bishop, Mayor Alan Christianson Jr.

1. Meeting was called to order at 5:01 P.M. by C. Schultz.
2. Motion to approve minutes of July 18, 2018 meeting made by R. Nelson; seconded by R. Nash. Motion carried.
3. Motion to approve evening's agenda made by D. Gudis; seconded by M. Closs. Motion carried.
4. Motion to approve monthly invoices made by M. Closs; seconded by R. Nelson. Motion carried.
5. Appearance by the public. None.
6. *Fire Chief's report:* Chief Gibbs advised that they are at 129 calls to date. Chief asked if there was a way to change the legal affairs meeting to 5:15 pm as 3:00 pm meeting times do not work for him. B. Stoneberg advised that she would check into that and let him know. Chief advised that he gave a list for building improvements for the Fire Hall that will need to be looked at in the coming future such as floors, doors and other improvements. Chief advised that Firefighter Chris Schueller will be leaving the department in the next 1-2 months as he is moving to Bruce. Chief advised they have currently 24 on the department and would like 2 more so he advised that he would be placing an ad. Chief advised that they will have to start replacing the Scott air cylinder packs as they have 32 that will be expired. Chief advised that they cost \$885 each and that he would like to purchase 20 for a cost of \$17,700. Chief advised that he will be looking at using the 2% money for this purchase. Chief advised that they will be having a meeting with the Town of Willard in a couple of weeks. Chief advised that the rural contracts will be expiring in 2019 so Cora advised that she will be bringing the contract to the next meeting so that it can be looked over.
7. *Police Chief's report:* Chief Julien advised that he was involved in a meth investigation due to the suspects being from Ladysmith. Chief advised that Officer Stolp had been off for 6 weeks and is now back from Family Medical Leave. Chief advised that there was a LPD officer that responded to the shooting in Hawkins. Chief advised that he attended numerous meetings this month and also attended the Chief's conference in Green Bay, WI. Chief advised that he is in the process of completing the background for the part-time officer position. Chief advised that the Niles sentencing went well and he was sentenced to 10 years. Chief advised that he was been in the budget preparation process the last month. Chief advised that the department attended a Narcan training this month and that he will be preparing the policy for Narcan this month. Chief advised that overtime was up this month to 165.5 hours.
8. Motion to close current checking account at Wells Fargo Bank and open new account at SFB Bank made by M. Closs; seconded by R. Nash. Motion carried. It was discussed that Chief Julien and Office Manager Kelly Engelhardt would be both on the account and both would be authorized signers. We are in need of a checking account for our pop funds and it would be titled Ladysmith Police Department pop fund.
9. No action taken.
10. Next meeting Wednesday, September 26, 2018 at 5:00 pm.

Minutes are not official until they are approved at the following month's meeting

Respectfully submitted Kelly Engelhardt, Ladysmith Police Department

September 6, 2018

City of Ladysmith

11. Motion to adjourn at 5:40 pm made by R. Nash; seconded by M. Closs. Motion carried.

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Respectfully submitted Kelly Engelhardt, Ladysmith Police Department
September 6, 2018