

RUSK COUNTY COMMUNITY LIBRARY BOARD MINUTES
September 13, 2016

Present: Randy Tatur, Ginni Lusk, Stan Schmit, Janet Platteter, Mark Platteter, Hollis Helmecci, Colleen Peters

Meeting called to order at 5:00 pm by Randy Tatur.

Motion made by Colleen Peters and seconded by Janet Platteter to approve the minutes of the August 9, 2016 meeting. Motion carried.

The August/September financial statements were reviewed. Motion was made by Ginni Lusk and seconded by Mark Platteter to approve as presented. Motion carried.

The August/September invoices were reviewed. Motion to accept the invoices and pay the bills was made by Janet Platteter, seconded by Stan Schmit. Motion carried.

Discussion of Keypad access to the Lower Level occurred as researched by Hollis. A bid was made by Jim Larsen of Rice Lake as was a bid made by the company Per Mar. More information on installation and usage is forthcoming. Hollis has had positive responses from other institutions who have experienced Jim Larsen's work with the Keypad access system. Questions on the system by some of the board members remained. These questions are to be sent via e-mail to Hollis by no later than September 26. If needed and possible a conference call will occur with Jim Larsen concerning these questions at the October 11 Board Meeting.

Review of the 2017 Budget proposal.

Surveillance camera matter was discussed at the past County Board meeting.

Discussion of the physical condition of the Library building.

Review of county requirement for budget information'.

Signature Card for (CCF) Citizens Community Federal account needs to be renewed. Janet Platteter, Ginni Lusk, and Randy Tatur will be the holders of these cards.

Discussion of Circulation policy. Motion to adopt policy change was made by Colleen Peters and seconded by Ginni Lusk. Motion carried. Policy with change reads as follows:

Proposed Policy changes:

When libraries purchase a videocassette or a DVD, or make a video file accessible to patrons for a specific loan period, they own the physical object but not the copyright. Copyright law, therefore, determines what libraries can and cannot do with the videotapes/DVDs/video files they own without infringing upon the copyright they do not own. Therefore, Rusk County Community Library will not knowingly loan a video to groups for use in (non-educational) public performances. If a patron inquired about a planned performance of a video, he or she should be informed that only private uses of it are lawful. Also, if the library is aware that patrons are checking out videos or DVDs in order to copy them, the patron should be advised that the use is not lawful. The library may suspend lending privileges.

Rusk County Community Library is willing to place requests for interlibrary loans for any patron in good standing. The library will not make ILL requests for materials owned in their library/consortium. The only exceptions are for book clubs which require more copies than are available within the system, and or unique deadline date issues (such as for educational purposes).

Director's Report presented by Hollis.

Invoice reviewer for October: Janet Platteter

Next meeting is scheduled for Tuesday, October 11, 2016, 5:00pm in the Lower Level of the Library.

Meeting adjourned at 6:38pm.

Submitted by,
Colleen Peters - Secretary