

## **SEPTEMBER 7, 2016 PROPERTY COMMITTEE MEETING MINUTES**

4 p.m. Council Chamber. Members present: A. Hraban, M. Hraban, R. Moore for B. Morgan. Others present: A. Christianson, K. Gorsegner, S. Kavanagh, D. Parker.

### **Call to Order:**

Chair M. Hraban called the meeting to order.

### **Security Upgrades:**

Clerk Kavanagh and PW Director Gorsegner commented on the need for security upgrades and more efficient counter access at City Hall. A preliminary floor plan was distributed, which addresses both. A small waiting area would be created from which guests could be either buzzed in or escorted in. The Clerk and Treasurer would be positioned behind glass/plexiglas service windows that would be easier to monitor than the present counter, which is largely blocked from their view at present.

Motion was made by A. Hraban, seconded by Moore and carried by voice vote to authorize seeking Proposals to construct changes along the lines of what is shown on the plans, or similar, as a contractor may suggest. No fewer than four potential local contractors were mentioned.

### **Raze Dwellings:**

Upon motion by A. Hraban, which was seconded by Moore and carried by voice vote, the Committee recommends that razing two badly deteriorated dwellings be placed on the next Council agenda as an action item. One of these is City-owned and located along Sabin Ave. The other is located along C.T.H. J.

### **Roofing Bids:**

It was clarified that one of two bids for roofing at the former ranger station was as follows:

- To do complete tear off and replacement of old office roofing-\$6,625
- To do complete tear off and replacement of six stall block garage roofing-\$8,550
- To do complete tear off and replacement of storage shed roofing-\$440.

### **Garage Door Bids:**

Flambeau Door quoted \$750 apiece to replace six overhead doors in the aforementioned former ranger station garage with new un-insulated metal ones. Insulated doors will cost \$1,000 each, and insulated doors with glass \$1,100 each.

### **Excess Property:**

Asked if he is aware of any property the City should look to sell, Adm. Christianson replied that he looked over the list and felt that, other than the former Finish Line tavern site, there are reasons the City owns the others.

### **Stump Removal:**

Owing to sandy soils and shallow root systems it is anticipated that the City can use its own backhoe to pop out conifer stumps on the NE corner of C.T.H. J and Cemetery Rd.

### **Welcome Signs:**

Materials are being provided to enable a Camp Flambeau crew to repair and repaint the three Welcome to Ladysmith signs. That crew will also be asked to consider building a clone Welcome sign for the west approach to the City where there hasn't been one. That one is not expected to require WisDOT approval as it would be on the City's own property; the former ranger station.

**Sidewalk Inspections:**

After a recent slip and fall claim at Westlake Enterprises our insurer asked when the last time it was inspected. Fortunately, it had been replaced 5 years ago. It did underscore the need to annually inspect sidewalks. Not just those in street right of way, but those serving all City-owned property as well. Dated check off lists should be done routinely and be kept filed. The same is true for bleachers, including dugout seating at youth ballfields.

**Bench:**

It was reported that Patricia Haag at Fifth Quarter may be interested in purchasing a matching bench for placement on the sidewalk by that business if the City proceeds to purchase some.

**Data Tower:**

It was reported that a representative of the firm wanting to locate a data tower downtown plans to be at the September 12, Council meeting in regard to that request. Those present reviewed a map indicating possible options to the initial location requested, which was on the SE corner of W. 5<sup>th</sup> and Lake, which has issues.

**Adjourn:**

The meeting adjourned at about 5:15 p.m.