



City of Ladysmith

Police & Fire Commission **Meeting Minutes for September 16, 2020** **5 PM at the Ladysmith Fire Hall**

Present: Commission Members: Chairperson Cora Schultz, Mike Closs, Jennifer Pearson, Dan Gudis, LPD Chief Kevin Julien, Fire Chief Kyle Gibbs, Alan Christianson

1. Meeting was called to order at 5:01 P.M. by M. Closs; seconded by D. Gudis. Motion carried.
2. Motion to approve the minutes of the August 19, 2020 meeting by M. Closs; seconded by D. Gudis. Motion carried.
3. Motion to approve evening's agenda made by M. Closs; seconded by J. Pearson. Motion carried.
4. Motion to approve monthly invoices made by M. Closs; seconded by J. Pearson. Motion carried.
5. Appearances by the public. None
6. Fire Chief's Report. Chief Kyle Gibbs advised the new portable pump will be in next month. The cost is approximately \$7500. The cost will be covered by the 2% money and Family Restaurant fundraiser. Chief advised that they will be replacing exterior doors at the Fire Hall the next two years for an approximate cost of 15-\$20,000. Chief advised that he is going to be over budget because of the maintenance/heating issue at the Fire Hall. Chief advised that they are only responding to 10-33 EMS calls. Chief advised that they are canceling the open house that they usually have in October for fire prevention month. Chief advised that the 2021 budget will go up very little just to cover increase in wages. Chief asked for an increase in the chief's wage from \$2750 currently to \$3250 for 2021. There was a discussion that property committee should be involved in the repairs to the building.
7. Chief's Report. Chief Kevin Julien advised that meetings are starting to increase again. Chief advised that he is currently working on the 2021 department schedule. Chief advised OT is down but is still higher than he would like it was 83 hours. Chief advised for the months of September/October he could cancel 80 hours of OT as he could slide in new officers to cover. Chief advised that the county signed the LPD rental lease agreement and it is good until 2024. Chief advised that training has been down due to Covid. Discussion on gas prices and we will be checking monthly on what we pay from the county.
8. Action to go into closed session under authority granted in S.S 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation date of any public employee over which the governmental body has jurisdiction or exercises responsibility. To wit: Review of Officer Manager Salary motion made by D. Gudis; seconded by J. Pearson.
9. Motion to return to open session made by D. Gudis; seconded by M. Closs. Motion carried. Roll call vote: D. Gudis-yes, J. Pearson-yes; C. Schultz-yes; M. Closs-yes. Motion carried.
10. Action from closed session. Motion to increase Officer Manager Salary \$3.00 per hour starting January 2021 made by J. Pearson; seconded by D. Gudis. Closs abstained from voting. Motion carried.
11. Next meeting is set for October 21, 2020 at 5:00 pm.
12. Motion to adjourn meeting at 5:38 pm made by M. Closs; seconded by D. Gudis. Motion carried.

Minutes are not official until they are approved at the following month's meeting

Respectfully submitted Kelly Engelhardt, 9/24/20

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