

Sept. 7th, 2021 FINANCE COMMITTEE MEETING MINUTES

4:00 pm Council Chamber. Members Present: J. Pohlman, M. Reynolds - Absent: A. Hraban

Others Present: A. Christianson, S. Kavanagh, R. Grey, K. Vacho, T. Devine

Call to Order: Council President Reynolds called the meeting to order at 4:15pm and presided.

Review the 2022 budgets for the following operations:

Municipal Court:

Ms. Kavanagh presented the budget for Municipal Court. She advised that the overall budget is relatively unchanged. Revenues are budgeted slightly higher as collections seem to be doing better. This is based on historical trends since there is no certain way to know what will be written for tickets, or what will be collected. Everything else remained fairly static.

Elections:

Ms. Kavanagh has budgeted for 4 elections in 2022. There is the possibility that there we will not need a spring primary, but historically there is one. This is also the case for the fall primary. 2022 is also the last year for payments on the ballot tabulator. Mr. Reynolds questioned what the State uses to calculate their reimbursement to the City. Ms. Kavanagh advised that the State no longer reimburses the City.

Legal:

The city attorney's pay has remained unchanged. Ms. Kavanagh advised that special legal council is difficult to predict as it can depend on unforeseen circumstances.

General:

Mr. Devine advised that the General Operations budget was largely based historical averages for many of the expenditure accounts. Meeting per diems have gone down compared to 2018 and 2019, with 2020 proofing that, largely attributed to the discontinuation of the All Committees meetings. Clerk/Treasurer/Comp wages & Fringe show a significant increase over 2021 due to the anticipated retirement, and related severance, of the Treasurer. Mr. Reynolds questioned the "Uncollectable Taxes - Del Pers Prop" and the "Uncollectable Taxes - Tax Deed Prop" expenditure lines. The amounts budgeted in 2021 have not yet been expended. Mr. Devine suggested that we examine those closer and possibly adjust the 2022 budget. Mr. Devine went on to explain that insurance expenditures accumulate under "General" expense lines, then get allocated to the various departments at year-end.

Discussion and possible action on CMAR financial management report:

Mr. Devine distributed schedules showing three scenarios of sewer rate increases. They show the net effect of increases of 10%, 15% and 20% increases in 2022, then small increases in subsequent years through 2026. The 20% and 15% increases were deemed too shocking to implement. It was decided to present the Council with two scenarios. The first scenario would show the effect of a 10% increase in

2022, a 5% increase in 2023, then 3% increases for 2024 – 2026. The second scenario would show the effect of a 10% increase in 2022, and 3% increases for 2023 – 2026.

Meeting Adjourned at 5:00pm