

**LADYSMITH FIRE DEPARTMENT  
APPLICATION FOR EMPLOYMENT**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Int. \_\_\_\_\_

Address: \_\_\_\_\_

Social Security No.: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Do you possess a valid Wisconsin Drivers License? \_\_\_\_\_

Have you ever been arrested for any criminal activity? No: \_\_\_\_\_ Yes: \_\_\_\_\_ if yes please list:

\_\_\_\_\_

Name of employer: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Will your employer allow you to leave work to respond to emergencies? \_\_\_\_\_ if yes, authorization needs to be signed by employer.

I authorize the above listed employee to leave work to respond to emergencies with the Ladysmith Fire Department.

Signed: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Are you related to any members of this department? \_\_\_\_\_ If yes name(s) and relationship

\_\_\_\_\_

Do you possess the physical abilities to perform the essential functions and the ability to perform the basic duties of a fire fighter; including but not limited to: •Walking •Running •Standing •Sitting •Crawling •Climbing •Driving Truck •Weight Carrying •Extreme Heat •Extreme Cold  
Yes: \_\_\_\_\_ No: \_\_\_\_\_

Have you ever received any fire fighting training from another department, place of employment, school or the Military? \_\_\_\_\_ If yes, explain: \_\_\_\_\_

\_\_\_\_\_

Education and Training:

Circle the highest grade or year completed in school: 1 2 3 4 5 6 7 8 9 10 11 12

Do you have a high school diploma or A GED equivalency? Yes: \_\_\_\_\_ No: \_\_\_\_\_

Name and location of high school: \_\_\_\_\_

Training beyond high school (College or University, nursing, Business College, or other schools you have attended.) Under credits earned, indicate Q for quarter hours and S for semester hours.

Circle the number of years in College or University: 1 2 3 4 5 6 7 8

Name and Location	Dates Attended From to	Credits Earned	Major Field	GPA /Base	Degree Conferred and Year
_____	____/____/____	____/____	____/____	____/____	____/____
_____	____/____/____	____/____	____/____	____/____	____/____
_____	____/____/____	____/____	____/____	____/____	____/____

Describe any education or training you have had which is not covered above, such as vocational school, correspondence courses, service school, in-service training, or volunteer work which you feel is **relevant** to the job or jobs for which you are applying. Also include **relevant** licenses or certificates (be specific): \_\_\_\_\_

I certify that I live within a three (3) mile limit of the City of Ladysmith: Initial: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Falsification of any information contained in application is grounds for immediate termination.

This application will be kept on file for one year, and will be considered for future openings on the LFD. Applicant should reapply after one year, if address changes or place of employment change.

# CITY OF LADYSMITH FIRE DEPARTMENT

## AUTHORIZATION FOR RELEASE OF INFORMATION (For official use only, not to be released to unauthorized persons)

I hereby empower an employee of the Ladysmith Fire Department or other authorized representative thereof bearing this release to, within one year of its date; obtain information and records pertaining to me from any or all of the following sources:

1. Municipal, State or Federal law enforcement agencies.
2. Any previous employer.
3. Present employer.
4. Any school, college, university or other educational institution.
5. Any law enforcement or jail officer.

### Exceptions to this blanket authorization

1. Any medical information in the possession of any source named above until subsequent to a conditional offer of employment. (per ADA)
2. \_\_\_\_\_
3. \_\_\_\_\_

This release is executed to authorize Ladysmith Fire Department, as a prospective employer, to obtain the above information. It is understood that said information shall be used only in consideration of my employment and shall not be further disseminated for any purpose.

Drivers License # \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

State: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

## **FIREFIGHTER**

### **1. GENERAL PURPOSE:**

This is general duty fire fighting work in the protection of life and property by combating, extinguishing, and preventing fires.

Work entails primary responsibilities for the performance of varied fire fighting duties under emergency conditions, which may involve personal hazard.

Specific orders and directions are received from the Fire Chief, but work requires a thorough individual understanding of fire fighting methods gained through experience on the job and through continuous training.

Although fire fighting is the most difficult and responsible feature of the work, a large portion of the time spent is in study and training and in routine work in the maintenance of fire fighting apparatus, equipment, and quarters.

An employee may be assigned to operate and maintain a major piece of fire fighting equipment or apparatus requiring the use of special skills learned on the job.

Work is performed in accordance with well-established routine and close supervision is received in accordance in all fire fighting and maintenance activities.

### **2. EXAMPLES OF WORK:**

Responds to fire alarms, connects hose, enters burning buildings, hold lines, operates nozzles, and sprays streams of water on fires as directed.

Operates hand fire extinguishers, chemical hose, and similar equipment in extinguishing fires.

Raises, lowers, and climbs ladder, and ventilates burning buildings.

### **3. REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:**

Ability to perform routine tasks of housekeeping nature between periods of fire and fire training.

Some knowledge of modern fire fighting methods.

Some knowledge of first aid methods.

Ability and strength to do prolonged and arduous work under adverse conditions.

Ability to react quickly and promptly in emergency situations.

Ability to cooperate with other workers, and to accept lines of authority.

Ability to learn a variety of fire fighting duties, methods, and techniques within a reasonable working test period.

Aptitude for mechanical work.

Good physical fitness and agility.

**4. ACCEPTABLE EXPERIENCE AND TRAINING:**

Some work experience in and familiarity with mechanics.

Graduation from a standard high school or trade school.

**5. SELECTION GUIDELINES:**

Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.